

*Report of Audit*  
*on the*  
*Financial Statements*  
*of the*  
***Township of Alexandria***  
*in the*  
*County of Hunterdon*  
*New Jersey*  
*for the*  
*Year Ended*  
*December 31, 2021*



**SUPLEE, CLOONEY & COMPANY**  
CERTIFIED PUBLIC ACCOUNTANTS

*Report of Audit*

*on the*

*Financial Statements*

*of the*

*Township of Alexandria*

*in the*

*County of Hunterdon*  
*New Jersey*

*for the*

*Year Ended*  
*December 31, 2021*

1

2

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5

6

7

8

9

10

11

12

13

14

15

16

17

18

19

TOWNSHIP OF ALEXANDRIA

INDEX

	<u>PAGES</u>
<u>PART I</u>	
Independent Auditor's Report	1-4
Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards	5-6

EXHIBITS

Financial Statements - Regulatory Basis

Current Fund:

Balance Sheets - Regulatory Basis	"A"
Statement of Operations and Changes in Fund Balance - Regulatory Basis	"A-1"
Statement of Revenues - Regulatory Basis - Year Ended December 31, 2021	"A-2"
Statement of Expenditures - Regulatory Basis - Year Ended December 31, 2021	"A-3"

Trust Fund:

Balance Sheets - Regulatory Basis	"B"
-----------------------------------	-----

General Capital Fund:

Balance Sheets - Regulatory Basis	"C"
Statement of Fund Balance - Regulatory Basis	"C-1"

General Fixed Assets Account Group:

Balance Sheets - Regulatory Basis	"D"
-----------------------------------	-----

PAGES

Notes to Financial Statements	7-36
-------------------------------	------

TOWNSHIP OF ALEXANDRIA

I N D E X (CONTINUED)

EXHIBITS

Supplementary Schedules - All Funds

Current Fund:

Schedule of Cash - Treasurer	"A-4"
Schedule of Cash - Collector	"A-5"
Schedule of Interfunds	"A-6"
Schedule of Change Funds	"A-7"
Schedule of Due from State of New Jersey - Senior Citizens and Veterans Deductions	"A-8"
Schedule of Taxes Receivable and Analysis of Property Tax Levy	"A-9"
Schedule of Tax Title Liens	"A-10"
Schedule of Miscellaneous Reserve	"A-11"
Schedule of Revenue Accounts Receivable	"A-12"
Schedule of Refunds Receivable	"A-13"
Schedule of Encumbrances Payable	"A-14"
Schedule of Grants Receivable - Grant Fund	"A-15"
Schedule of Reserves for Grants-Appropriated - Grant Fund	"A-16"
Schedule of County Taxes Payable	"A-17"
Schedule of Prepaid Taxes	"A-18"
Schedule of Municipal Open Space Tax Payable	"A-19"
Schedule of Encumbrances Payable - Grant Fund	"A-20"
Schedule of Local District School Taxes Payable	"A-21"
Schedule of Regional High School Taxes Payable	"A-22"
Schedule of Reserve for Grants-Unappropriated - Grant Fund	"A-23"
Schedule of 2020 Appropriation Reserves	"A-24"
Schedule of Property Acquired for Taxes	"A-25"
Schedule of Tax Overpayments	"A-26"
Schedule of Interfunds – Grant Fund	"A-27"

Trust Fund:

Schedule of Cash - Treasurer	"B-1"
Schedule of Reserve for Animal Control Fund Expenditures	"B-2"
Schedule of Due to State of New Jersey	"B-3"
Schedule of Interfunds - Animal Control Trust Fund	"B-4"
Schedule of Various Reserves and Deposits	"B-5"
Schedule of Encumbrances Payable - Trust Other Fund	"B-6"
Schedule of Reserve for Open Space Tax Fund	"B-7"
Schedule of Interfunds - Trust Other Fund	"B-8"

TOWNSHIP OF ALEXANDRIA

I N D E X (CONTINUED)

EXHIBITS

General Capital Fund:

Schedule of Cash - Treasurer	"C-2"
Analysis of Cash	"C-3"
Schedule of Deferred Charges to Future Taxation - Funded	"C-4"
Schedule of Miscellaneous Deposits	"C-5"
Schedule of Capital Improvement Fund	"C-6"
Schedule of Improvement Authorizations	"C-7"
Schedule of Contracts Payable	"C-8"
Schedule of General Serial Bonds	"C-9"

PART II

Statistical Data	37-39
Officials in Office and Surety Bonds	40
General Comments and Recommendations	41-44

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
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93  
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97  
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100

TOWNSHIP OF ALEXANDRIA

PART I

INDEPENDENT AUDITOR'S REPORT ON  
AUDIT OF FINANCIAL STATEMENTS  
AND SUPPLEMENTARY SCHEDULES AND DATA

REPORTS ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

FINANCIAL STATEMENTS - REGULATORY BASIS - ALL FUNDS

NOTES TO FINANCIAL STATEMENTS - REGULATORY BASIS

SUPPLEMENTARY SCHEDULES - ALL FUNDS

YEAR ENDED DECEMBER 31, 2021 AND 2020



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## INDEPENDENT AUDITOR'S REPORT

Honorable Mayor and Members  
of the Township Committee  
Township of Alexandria  
County of Hunterdon  
Milford, New Jersey 08848

### **Report on the Audit of the Financial Statements**

#### ***Adverse and Unmodified Opinions***

We have audited the accompanying balance sheets - regulatory basis of the various individual funds and account group of the Township of Alexandria (the "Township"), as of and for the years ended December 31, 2021 and 2020, the related statements of operations and changes in fund balance - regulatory basis for the years then ended, and the related statement of revenues - regulatory basis and statement of expenditures - regulatory basis of the various individual funds for the year ended December 31, 2021, and the related notes to the financial statements, which collectively comprise the Township's regulatory financial statements as listed in the table of contents.

#### **Adverse Opinion on U.S. Generally Accepted Accounting Principles**

In our opinion, because of the significance of the matter discussed in the "Matter Giving Rise to Adverse Opinion" paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the various individual funds and account group of the Township as of December 31, 2021 and 2020, or the results of its operations and changes in fund balance for the years then ended or the revenues or expenditures for the year ended December 31, 2021.

#### **Unmodified Opinion on Regulatory Basis of Accounting**

In our opinion, the regulatory financial statements referred to above present fairly, in all material respects, the regulatory basis balances sheets of the various individual funds and account group as of December 31, 2021 and 2020, the regulatory basis statement of operations and changes in fund balance for the years then ended and the regulatory basis statement of revenues and expenditures and changes in fund balance for the year ended December 31, 2021 in accordance with the basis of financial reporting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division") as described in Note 1.

## **SUPLEE, CLOONEY & COMPANY**

### ***Basis for Adverse and Unmodified Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the audit requirements prescribed by the Division, and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Township and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our adverse and unmodified audit opinions.

#### ***Matter Giving Rise to Adverse Opinion***

As described in Note 1 of the regulatory financial statements, the regulatory financial statements are prepared by the Township on the basis of the financial reporting provisions prescribed by the Division, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of New Jersey. The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

#### ***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the regulatory financial statements in accordance with the regulatory basis of accounting prescribed by the Division, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of regulatory financial statements that are free from material misstatement, whether due to fraud or error. In preparing the regulatory financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Township's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

#### ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the regulatory financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards* and audit requirements prescribed by the Division will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

## SUPLEE, CLOONEY & COMPANY

In performing an audit in accordance with GAAS, *Government Auditing Standards* and audit requirements prescribed by the Division, we:

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, no such opinion is expressed.
- evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Township's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### ***Supplementary Information***

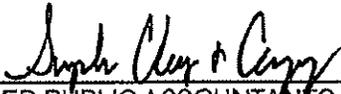
Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Township's regulatory financial statements. The supplementary information, and data listed in the table of contents as required by the Division are presented for purposes of additional analysis and are not a required part of the basic financial statements.

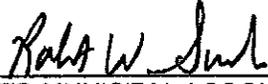
Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplemental information, and data listed in the table of contents, as required by the Division are fairly stated, in all material respects, in relation to the regulatory financial statements as a whole.

**SUPLEE, CLOONEY & COMPANY**

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated June 8, 2022 on our consideration of the Township's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Township's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Township's internal control over financial reporting and compliance.

  
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CERTIFIED PUBLIC ACCOUNTANTS

  
\_\_\_\_\_  
REGISTERED MUNICIPAL ACCOUNTANT NO. 439

June 8, 2022



# SUPLEE, CLOONEY & COMPANY

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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Honorable Mayor and Members  
of the Township Committee  
Township of Alexandria  
County of Hunterdon  
Milford, New Jersey 08848

We have audited, in accordance with the auditing standards generally accepted in the United States of America, the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the regulatory financial statements of the various individual funds and the account group of the Township of Alexandria, as of and for the year ended December 31, 2021, and the related notes to the financial statements, which collectively comprise the Township's regulatory financial statements, and have issued our report thereon dated June 8, 2022. Our report disclosed that, as described in Note 1 to the financial statements, the Township of Alexandria prepares its financial statements on a basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, that demonstrates compliance with a modified accrual basis and the budget laws of the State of New Jersey, which is a comprehensive basis of accounting other than U.S. generally accepted accounting principles.

***Internal Control Over Financial Reporting***

In planning and performing our audit of the regulatory financial statements, we considered the Township's control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, we do not express an opinion on the effectiveness of Township's internal control.

## SUPLEE, CLOONEY & COMPANY

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Township's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### ***Compliance and Other Matters***

As part of obtaining reasonable assurance about whether the Township's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### ***Purpose of This Report***

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Township of Alexandria's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Township of Alexandria's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

  
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CERTIFIED PUBLIC ACCOUNTANTS

  
\_\_\_\_\_  
REGISTERED MUNICIPAL ACCOUNTANT NO. 439

June 8, 2022

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CURRENT FUND

TOWNSHIP OF ALEXANDRIA  
CURRENT FUND  
BALANCE SHEETS - REGULATORY BASIS

	<u>REF.</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2021</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2020</u>
<u>ASSETS</u>			
Cash - Treasurer	A-4	\$ 4,532,536.04	\$ 4,130,429.96
Cash - Change Fund	A-7	100.00	100.00
Due from State of New Jersey - Senior Citizens Deductions	A-8	1,000.00	
		<u>\$ 4,533,636.04</u>	<u>\$ 4,130,529.96</u>
Receivables with Full Reserves:			
Delinquent Property Taxes Receivable	A-9	\$ 272,058.69	\$ 232,185.02
Tax Title Liens Receivable	A-10	30,013.70	26,817.94
Property Acquired for Taxes - Assessed Valuation	A-25	51,200.00	51,200.00
Refund Receivable	A-13		78,397.36
	A	<u>\$ 353,272.39</u>	<u>\$ 388,600.32</u>
		<u>\$ 4,886,908.43</u>	<u>\$ 4,519,130.28</u>
Grant Fund:			
Cash	A-4	\$ 291,554.63	\$ 51,314.31
Grants Receivable	A-15	393,300.23	393,300.23
Interfunds Receivable	A-27		1,000.00
		<u>\$ 684,854.86</u>	<u>\$ 445,614.54</u>
		<u>\$ 5,571,763.29</u>	<u>\$ 4,964,744.82</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

TOWNSHIP OF ALEXANDRIA

CURRENT FUND

BALANCE SHEETS - REGULATORY BASIS

	<u>REF.</u>		<u>BALANCE DECEMBER 31, 2021</u>		<u>BALANCE DECEMBER 31, 2020</u>
<u>LIABILITIES, RESERVES AND FUND BALANCE</u>					
<b>Liabilities:</b>					
Appropriation Reserves	A-3:A-24	\$	424,080.59	\$	432,280.61
Encumbrances Payable	A-14		148,357.60		63,691.00
Tax Overpayments	A-26		63,440.59		66,386.42
Due from State of New Jersey -					
Senior Citizens Deductions	A-8				1,000.00
Prepaid Taxes	A-18		108,957.29		120,161.35
Reserve for Grants Unappropriated	A-4		5,759.00		
Miscellaneous Reserves	A-11		20,314.95		18,447.95
County Taxes Payable	A-17		3,397.48		3,627.26
Regional High School Taxes Payable	A-22		1,015,614.00		1,037,247.00
Local District School Taxes Payable	A-21		903,114.00		826,584.00
Interfunds Payable	A-6		165.14		1,000.00
		\$	<u>2,693,200.64</u>	\$	<u>2,570,426.59</u>
Reserve for Receivables and Other Assets	A		353,272.39		388,600.32
Fund Balance	A-1		<u>1,840,435.40</u>		<u>1,560,104.37</u>
		\$	<u>4,886,908.43</u>	\$	<u>4,519,130.28</u>
<b>Grant Fund:</b>					
Reserve for Grants Unappropriated	A-23	\$	49,206.18	\$	22,179.81
Reserve for Grants Appropriated	A-16		609,378.61		418,414.68
Encumbrances Payable	A-20		26,270.07		5,020.05
		\$	<u>684,854.86</u>	\$	<u>445,614.54</u>
		\$	<u>5,571,763.29</u>	\$	<u>4,964,744.82</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

"A-1"

TOWNSHIP OF ALEXANDRIA

CURRENT FUND

STATEMENT OF OPERATIONS AND  
CHANGES IN FUND BALANCE - REGULATORY BASIS

	<u>REF.</u>	<u>YEAR ENDED DECEMBER 31, 2021</u>	<u>YEAR ENDED DECEMBER 31, 2020</u>
<u>REVENUE AND OTHER INCOME</u>			
Fund Balance Utilized	A-2	\$ 600,491.00	\$ 580,213.00
Miscellaneous Revenue Anticipated	A-2	845,324.84	1,133,806.09
Receipts from Delinquent Taxes	A-2	198,633.15	200,422.90
Receipts from Current Taxes	A-2	19,082,695.38	18,945,182.16
Non-Budget Revenue	A-2	145,556.36	151,639.19
Other Credits to Income:			
Unexpended Balance of Appropriation Reserves	A-24	352,306.27	267,521.88
Encumbrances Canceled			5.44
Refund Receivable	A-13	78,397.36	13,786.12
<u>Total Income</u>		<u>\$ 21,303,404.36</u>	<u>\$ 21,292,576.78</u>
<u>EXPENDITURES</u>			
Budget and Emergency Appropriations:			
Operations within "CAPS":			
Operating	A-3	\$ 2,171,850.00	\$ 2,057,745.00
Deferred Charges and Statutory Expenditures	A-3	166,103.00	173,417.00
Operations Excluded From "CAPS":			
Operating	A-3	244,097.46	667,244.78
Capital Improvements	A-3	325,000.00	310,000.00
Municipal Debt Service	A-3	274,919.62	274,832.62
Local District School Tax	A-21	9,107,275.00	8,928,554.00
Regional High School Tax	A-22	5,031,232.00	5,074,503.42
Municipal Open Space Tax	A-19	144,184.41	143,994.03
County Taxes	A-17	2,954,523.36	2,967,892.95
County Share of Added Taxes	A-17	3,397.48	3,627.26
Refund of Prior Year Revenue			10,609.50
Refund Receivable			78,397.36
<u>Total Expenditures</u>		<u>\$ 20,422,582.33</u>	<u>\$ 20,690,817.92</u>
Excess in Revenue		\$ 880,822.03	\$ 601,758.86
Fund Balance			
Balance, January 1	A	1,560,104.37	1,538,558.51
		<u>\$ 2,440,926.40</u>	<u>\$ 2,140,317.37</u>
Decreased by:			
Utilized as Anticipated Revenue	A-1:A-2	600,491.00	580,213.00
Balance, December 31	A	<u>\$ 1,840,435.40</u>	<u>\$ 1,560,104.37</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

TOWNSHIP OF ALEXANDRIA

CURRENT FUND

STATEMENT OF REVENUES - REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2021

	REF.	ANTICIPATED		REALIZED	EXCESS OR (DEFICIT)
		BUDGET	SPECIAL N.J.S. 40A:4-87		
Current Fund Balance Appropriated	A-1	\$ 600,491.00		\$ 600,491.00	
Miscellaneous Revenues:					
Licenses:					
Alcoholic Beverages	A-2	\$ 6,000.00		\$ 6,000.00	\$
Fees and Permits:					
Construction Code Official	A-2	72,000.00		203,348.00	131,348.00
Interest and Costs on Taxes	A-12	40,000.00		39,601.68	(398.32)
Energy Receipts Tax	A-12	310,954.00		310,954.00	
Garden State Preservation Trust Fund	A-12	10,665.00		10,665.00	
Alcohol Education and Rehabilitation Fund	A-15	166.71		166.71	
Highlands Grant	A-15	1,354.05		1,354.05	
Clean Communities Program	A-15	17,445.75		17,445.75	
Recycling Enhancement	A-15	3,213.30		3,213.30	
American Rescue Plan	A-15		221,917.65	221,917.65	
Reserve for Debt Service - 2012 Issue	A-12	16,330.81		16,330.81	
Reserve for Debt Service - 2016 Issue	A-12	14,327.89		14,327.89	
	A-1	\$ 492,457.51	\$ 221,917.65	\$ 845,324.84	\$ 130,949.68
Receipts From Delinquent Taxes	A-1:A-2	\$ 180,000.00		\$ 198,633.15	\$ 18,633.15
Property Tax for Support of Municipal Budget Appropriation:					
Local Tax for Municipal Purposes	A-2:A-9	\$ 2,067,484.30		\$ 2,222,083.13	\$ 154,598.83
<u>Budget Totals</u>		\$ 3,340,432.81	\$ 221,917.65	\$ 3,866,532.12	\$ 304,181.66
Non-Budget Revenue	A-2			145,556.36	145,556.36
		\$ 3,340,432.81	\$ 221,917.65	\$ 4,012,088.48	\$ 449,738.02
	REF.	A-3	A-3		

The accompanying Notes to the Financial Statements are an integral part of this statement.

TOWNSHIP OF ALEXANDRIA

CURRENT FUND

STATEMENT OF REVENUES - REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2021

	<u>REF.</u>	
Allocation of Current Tax Collections:		
Collected	A-1:A-9	\$ 19,082,695.38
Allocated To:		
Schools and County Taxes and District Taxes		<u>17,240,612.25</u>
Support of Municipal Budget Appropriations		\$ 1,842,083.13
Add: Appropriation Reserve for Uncollected Taxes	A-3	<u>380,000.00</u>
Amount for Support of Municipal Budget Appropriations	A-2	\$ <u><u>2,222,083.13</u></u>
Receipts from Delinquent Taxes:		
Delinquent Tax Collection	A-2:A-9	\$ <u>198,633.15</u>
Construction Code	A-12	\$ 203,691.00
Less: Refunds	A-4	<u>343.00</u>
	A-2	<u><u>203,348.00</u></u>
Miscellaneous Revenue Not Anticipated:		
Miscellaneous		\$ 560.57
Assessor/Collector/Clerks Lists		250.00
Perc Tests		150.00
Clerk Licenses		422.00
Vendor Refund		22,226.97
Cable TV Fees		12,647.00
Dumpster Day		80.00
Construction		20,676.00
Rental		400.00
Driveway Permits		3,150.00
Application Fees		950.00
Food Licenses		5,750.00
Senior Citizen and Veteran Administration Fee		495.00
Homestead Rebate Administrative Fee		163.20
Court - Fines and Costs		7,780.48
Court - Refund of Costs		39,739.21
Fees and Permits		3,250.00
Fire Inspection Fees		6,355.00
Interest on Investments		5,171.04
Uniform Fire Safety - State of New Jersey		7,055.76
	A-4	\$ <u>137,272.23</u>
Miscellaneous - Collector	A-5	<u>8,284.13</u>
	A-1:A-2	\$ <u><u>145,556.36</u></u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

TOWNSHIP OF ALEXANDRIA

CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2021

	APPROPRIATIONS		EXPENDED		UNEXPENDED BALANCE CANCELLED
	BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED	RESERVED	
<u>OPERATIONS WITHIN "CAPS:"</u>					
<u>GENERAL GOVERNMENT</u>					
Mayor and Council:					
Salaries and Wages	\$ 13,600.00	\$ 13,600.00	\$ 12,240.00	\$ 1,360.00	\$
Other Expenses	3,000.00	6,500.00	2,653.54	3,846.46	
Municipal Clerk:					
Salaries and Wages	105,000.00	78,500.00	63,788.87	14,711.13	
Other Expenses	26,000.00	26,000.00	20,344.29	5,655.71	
Township Information and System Support:					
Other Expenses	55,000.00	55,000.00	40,942.78	14,057.22	
Administration:					
Salaries and Wages	14,000.00	14,000.00	13,532.05	467.95	
Financial Administration:					
Salaries and Wages	70,000.00	70,000.00	59,053.22	10,946.78	
Other Expenses	19,000.00	19,000.00	15,048.17	3,951.83	
Audit Services:					
Other Expenses	30,000.00	30,000.00	25,000.00	5,000.00	
Revenue Administration:					
Salaries and Wages	31,000.00	31,000.00	28,162.80	2,837.20	
Other Expenses	14,000.00	14,000.00	4,310.79	9,689.21	
Assessment of Taxes:					
Salaries and Wages	36,000.00	36,000.00	35,464.56	535.44	
Other Expenses	2,500.00	2,500.00	1,102.60	1,397.40	
Legal Services:					
Other Expenses	130,000.00	130,000.00	108,413.40	21,586.60	
Council on Affordable Housing:					
Other Expenses	5,000.00	5,000.00	1,000.00	4,000.00	
Engineering Services:					
Other Expenses	35,000.00	35,000.00	29,116.50	5,883.50	
Historical Commission:					
Other Expenses	500.00	500.00		500.00	
<u>LAND USE ADMINISTRATION</u>					
Municipal Land Use Board:					
Salaries and Wages	15,000.00	15,000.00	8,833.99	6,166.01	
Other Expenses	7,500.00	9,500.00	7,797.76	1,702.24	
Zoning Official:					
Salaries and Wages	10,750.00	10,750.00	10,040.16	709.84	
Other Expenses	550.00	550.00		550.00	

The accompanying Notes to the Financial Statements are an integral part of this statement.

TOWNSHIP OF ALEXANDRIA  
CURRENT FUND  
STATEMENT OF EXPENDITURES - REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2021

	<u>APPROPRIATIONS</u>		<u>EXPENDED</u>		<u>UNEXPENDED BALANCE CANCELLED</u>
	<u>BUDGET</u>	<u>BUDGET AFTER MODIFICATION</u>	<u>PAID OR CHARGED</u>	<u>RESERVED</u>	
<u>INSURANCE</u>					
General Liability Insurance	\$ 68,000.00	\$ 68,000.00	\$ 63,260.00	\$ 4,740.00	\$
Workmen's Compensation Insurance	30,000.00	30,000.00	28,704.00	1,296.00	
Employee Group Health Insurance	219,500.00	134,500.00	96,520.88	37,979.12	
Medical Waiver Payments	24,500.00	24,500.00	22,358.44	2,141.56	
<u>PUBLIC SAFETY FUNCTIONS</u>					
Aid to Volunteer Fire Companies - Adjoining Municipality	152,000.00	152,000.00	151,679.86	320.14	
Contribution to First Aid Organizations	103,000.00	103,000.00	101,429.84	1,570.16	
Office of Emergency Management:					
Salaries and Wages	3,800.00	3,800.00	3,271.68	528.32	
Other Expenses	100.00	100.00		100.00	
Fire Prevention Officer:					
Salaries and Wages	8,750.00	8,750.00	8,479.58	270.42	
Other Expenses	1,750.00	1,750.00	1,491.22	258.78	
<u>PUBLIC WORKS FUNCTIONS</u>					
Streets and Roads Maintenance:					
Salaries and Wages	420,000.00	380,000.00	350,676.37	29,323.63	
Other Expenses	135,000.00	145,000.00	128,607.81	16,392.19	
Snow Removal:					
Other Expenses	55,000.00	117,000.00	53,290.34	63,709.66	
Solid Waste Collection (Recycling Program):					
Salaries and Wages	9,250.00	9,250.00	8,557.26	692.74	
Other Expenses	30,000.00	30,000.00	20,446.80	9,553.20	
Public Building and Grounds:					
Salaries and Wages	6,750.00	8,750.00	5,589.62	1,160.38	
Other Expenses	30,000.00	25,250.00	11,394.55	13,855.45	
<u>HEALTH AND HUMAN SERVICES FUNCTIONS</u>					
Environmental Commission:					
Other Expenses	2,000.00	2,000.00	375.00	1,625.00	
Agriculture Commission:					
Other Expenses	500.00	500.00		500.00	
Board of Health:					
Salaries and Wages	4,750.00	4,750.00	3,408.24	1,341.76	
Other Expenses	4,000.00	6,000.00	881.50	5,118.50	
Aging Services:					
Other Expenses	1,000.00	1,000.00		1,000.00	
Municipal Court:					
Other Expenses	40,000.00	40,000.00	38,833.33	1,166.67	

The accompanying Notes to the Financial Statements are an integral part of this statement.

TOWNSHIP OF ALEXANDRIA

CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2021

	APPROPRIATIONS		EXPENDED		UNEXPENDED BALANCE CANCELLED
	BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED	RESERVED	
<u>PARKS AND RECREATION FUNCTIONS</u>					
Celebration of Public Events:					
Other Expenses	\$ 8,000.00	\$ 9,500.00	\$ 5,307.95	\$ 4,192.05	\$
<u>STATE UNIFORM CONSTRUCTION CODE</u>					
Construction Official:					
Salaries and Wages	95,000.00	98,000.00	97,980.21	19.79	
Other Expenses	20,000.00	90,000.00	74,356.87	15,643.13	
<u>UNCLASSIFIED</u>					
<u>UTILITY EXPENSES AND BULK PURCHASES</u>					
Electricity	13,500.00	13,500.00	8,785.82	4,714.18	
Street Lighting	6,500.00	6,500.00	4,766.73	1,733.27	
Telephone	7,300.00	8,050.00	7,494.61	555.39	
Diesel and Gasoline Fuel	25,000.00	25,000.00	14,835.13	10,164.87	
Propane	6,500.00	6,500.00	1,691.41	4,808.59	
Postage	7,000.00	7,750.00	6,769.85	980.15	
Copier	5,000.00	5,750.00	4,087.60	1,662.40	
<u>TOTAL OPERATIONS WITHIN "CAPS"</u>	<u>\$ 2,166,850.00</u>	<u>\$ 2,166,850.00</u>	<u>\$ 1,812,177.98</u>	<u>\$ 354,672.02</u>	<u>\$</u>
Contingent	5,000.00	5,000.00		5,000.00	
<u>TOTAL OPERATIONS INCLUDING CONTINGENT WITHIN "CAPS"</u>	<u>\$ 2,171,850.00</u>	<u>\$ 2,171,850.00</u>	<u>\$ 1,812,177.98</u>	<u>\$ 359,672.02</u>	<u>\$</u>
<u>DEFERRED CHARGES AND STATUTORY EXPENDITURES-MUNICIPAL WITHIN "CAPS"</u>					
Statutory Expenditures:					
Contribution To:					
Public Employees' Retirement System	\$ 76,103.00	\$ 76,103.00	\$ 76,103.00	\$	\$
Social Security System (O.A.S.I.)	78,000.00	78,000.00	59,059.40	18,930.60	
Unemployment Insurance	6,500.00	6,500.00	3,766.77	2,733.23	
Defined Contribution Retirement Plan	5,500.00	5,500.00	2,494.70	3,005.30	
<u>TOTAL DEFERRED CHARGES AND STATUTORY EXPENDITURES-MUNICIPAL WITHIN "CAPS"</u>	<u>\$ 166,103.00</u>	<u>\$ 166,103.00</u>	<u>\$ 141,433.87</u>	<u>\$ 24,669.13</u>	<u>\$</u>
<u>TOTAL GENERAL APPROPRIATIONS FOR MUNICIPAL PURPOSES WITHIN "CAPS"</u>	<u>\$ 2,337,953.00</u>	<u>\$ 2,337,953.00</u>	<u>\$ 1,953,611.85</u>	<u>\$ 384,341.15</u>	<u>\$</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

TOWNSHIP OF ALEXANDRIA

CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2021

	APPROPRIATIONS		EXPENDED		UNEXPENDED BALANCE CANCELLED
	BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED	RESERVED	
<u>OPERATIONS EXCLUDED FROM "CAPS"</u>					
<u>PUBLIC AND PRIVATE PROGRAMS OFFSET BY REVENUES</u>					
Highlands Grant	\$ 1,354.05	\$ 1,354.05	\$ 1,354.05	\$	\$
Clean Communities Grant	17,445.75	17,445.75	17,445.75		
Alcohol Education Grant	166.71	166.71	166.71		
American Rescue Plan 2021 (N.J.S.A. 40A:4-87 +\$221,917.65)		221,917.65	221,917.65		
DEP - Recycling Enhancement Grant	3,213.30	3,213.30	3,213.30		
<u>TOTAL PUBLIC AND PRIVATE PROGRAMS OFFSET BY REVENUES</u>	<u>\$ 22,179.81</u>	<u>\$ 244,097.46</u>	<u>\$ 244,097.46</u>	<u>\$</u>	<u>\$</u>
<u>TOTAL OPERATIONS EXCLUDED FROM "CAPS"</u>	<u>\$ 22,179.81</u>	<u>\$ 244,097.46</u>	<u>\$ 244,097.46</u>	<u>\$</u>	<u>\$</u>
<u>CAPITAL IMPROVEMENTS-EXCLUDED FROM "CAPS"</u>					
Road Improvements	\$ 260,000.00	\$ 260,000.00	\$ 220,260.56	\$ 39,739.44	\$
Reserve for Public Works Equipment	65,000.00	65,000.00	65,000.00		
<u>TOTAL CAPITAL IMPROVEMENTS-EXCLUDED FROM "CAP"</u>	<u>\$ 325,000.00</u>	<u>\$ 325,000.00</u>	<u>\$ 285,260.56</u>	<u>\$ 39,739.44</u>	<u>\$</u>
<u>MUNICIPAL DEBT SERVICE EXCLUDED FROM "CAPS"</u>					
Payment of Bond Principal	\$ 207,300.00	\$ 207,300.00	\$ 207,300.00	\$	\$
Interest on Bonds	68,000.00	68,000.00	67,619.62		380.38
<u>TOTAL MUNICIPAL DEBT SERVICE EXCLUDED FROM "CAPS"</u>	<u>\$ 275,300.00</u>	<u>\$ 275,300.00</u>	<u>\$ 274,919.62</u>	<u>\$</u>	<u>\$ 380.38</u>
<u>TOTAL GENERAL APPROPRIATIONS EXCLUDED FROM "CAPS"</u>	<u>\$ 622,479.81</u>	<u>\$ 844,397.46</u>	<u>\$ 804,277.64</u>	<u>\$ 39,739.44</u>	<u>\$ 380.38</u>
SUB-TOTAL GENERAL APPROPRIATIONS	\$ 2,960,432.81	\$ 3,182,350.46	\$ 2,757,889.49	\$ 424,080.59	\$ 380.38
RESERVE FOR UNCOLLECTED TAXES	380,000.00	380,000.00	380,000.00		
<u>TOTAL GENERAL APPROPRIATIONS</u>	<u>\$ 3,340,432.81</u>	<u>\$ 3,562,350.46</u>	<u>\$ 3,137,889.49</u>	<u>\$ 424,080.59</u>	<u>\$ 380.38</u>
REF.	A-2			A:A-1	

The accompanying Notes to the Financial Statements are an integral part of this statement.

TOWNSHIP OF ALEXANDRIA

CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2021

	<u>REF.</u>	<u>APPROPRIATIONS</u>		<u>EXPENDED</u>		<u>UNEXPENDED BALANCE CANCELLED</u>
		<u>BUDGET</u>	<u>BUDGET AFTER MODIFICATION</u>	<u>PAID OR CHARGED</u>	<u>RESERVED</u>	
Appropriation by:						
40A:4-87	A-2		\$ 221,917.65			
Budget	A-3		<u>3,340,432.81</u>			
			\$ <u>3,562,350.46</u>			
Encumbrances Payable	A-14			\$ 148,357.60		
Reserve for Grants Appropriated	A-16			244,097.46		
Reserve for Uncollected Taxes	A-2			380,000.00		
Cash Disbursed	A-4			<u>2,365,434.43</u>		
				\$ <u>3,137,889.49</u>		

The accompanying Notes to the Financial Statements are an integral part of this statement.

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TRUST FUND

## TOWNSHIP OF ALEXANDRIA

## TRUST FUND

## BALANCE SHEETS - REGULATORY BASIS

	REF.	BALANCE DECEMBER 31, 2021	BALANCE DECEMBER 31, 2020
<b>ASSETS</b>			
Animal Control Trust Fund:			
Cash	B-1	\$ 6,058.51	\$ 3,941.51
Deficit to be Raised	B-2	3,945.69	
		<u>\$ 10,004.20</u>	<u>\$ 3,941.51</u>
Other Funds:			
Cash	B-1	\$ 2,285,147.91	\$ 2,558,080.78
Interfunds Receivable	B-8	10,165.14	
		<u>\$ 2,295,313.05</u>	<u>\$ 2,558,080.78</u>
		<u>\$ 2,305,317.25</u>	<u>\$ 2,562,022.29</u>
<b>LIABILITIES, RESERVES AND FUND BALANCES</b>			
Animal Control Trust Fund:			
Interfunds Payable	B-4	\$ 10,000.00	\$
Due State of New Jersey	B-3	4.20	1,174.80
License Overpayments	B-1		13.00
Reserve for Animal Control Trust Fund Expenditures	B-2		2,753.71
		<u>\$ 10,004.20</u>	<u>\$ 3,941.51</u>
Other Funds:			
Encumbrances Payable	B-6	\$ 4,032.65	\$ 27,752.80
Reserve For:			
Open Space	B-7	1,736,817.94	2,000,443.38
Various Reserves and Deposits	B-5	554,462.46	529,884.60
		<u>\$ 2,295,313.05</u>	<u>\$ 2,558,080.78</u>
		<u>\$ 2,305,317.25</u>	<u>\$ 2,562,022.29</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

GENERAL CAPITAL FUND

"C"

TOWNSHIP OF ALEXANDRIA

GENERAL CAPITAL FUND

BALANCE SHEETS - REGULATORY BASIS

	<u>REF.</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2021</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2020</u>
<u>ASSETS</u>			
Cash	C-2	\$ 1,392,339.73	\$ 1,147,858.31
Deferred Charges to Future Taxation:			
Funded	C-4	<u>3,245,000.00</u>	<u>3,555,000.00</u>
		<u>\$ 4,637,339.73</u>	<u>\$ 4,702,858.31</u>
<u>LIABILITIES, RESERVES AND FUND BALANCE</u>			
Serial Bonds	C-9	\$ 3,245,000.00	\$ 3,555,000.00
Improvement Authorizations:			
Funded	C-7	45,247.38	97,524.48
Capital Improvement Fund	C-6	83,776.15	83,776.15
Reserve For:			
Contracts Payable	C-8	515,779.68	
Miscellaneous Deposits	C-5	617,002.51	930,778.13
Fund Balance	C-1	<u>130,534.01</u>	<u>35,779.55</u>
		<u>\$ 4,637,339.73</u>	<u>\$ 4,702,858.31</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

"C-1"

TOWNSHIP OF ALEXANDRIA

GENERAL CAPITAL FUND

STATEMENT OF FUND BALANCE - REGULATORY BASIS

	<u>REF.</u>		
Balance, December 31, 2020	C	\$	35,779.55
Increased by:			
Fully Funded Improvement Authorizations Canceled	C-7		<u>94,754.46</u>
Balance, December 31, 2021	C	\$	<u><u>130,534.01</u></u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

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GENERAL FIXED ASSETS ACCOUNT GROUP

"D"

TOWNSHIP OF ALEXANDRIA  
GENERAL FIXED ASSETS ACCOUNT GROUP  
BALANCE SHEETS - REGULATORY BASIS

	BALANCE DECEMBER <u>31, 2021</u>	BALANCE DECEMBER <u>31, 2020</u>
<u>FIXED ASSETS</u>		
Land	\$ 3,507,123.34	\$ 3,093,600.00
Buildings and Building Improvements	1,122,086.36	1,114,371.36
Machinery and Equipment	<u>1,126,700.45</u>	<u>1,001,351.17</u>
<u>TOTAL FIXED ASSETS</u>	<u>\$ 5,755,910.15</u>	<u>\$ 5,209,322.53</u>
<u>RESERVE</u>		
Investment in General Fixed Assets	<u>\$ 5,755,910.15</u>	<u>\$ 5,209,322.53</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

NOTES TO FINANCIAL STATEMENTS

TOWNSHIP OF ALEXANDRIA  
NOTES TO FINANCIAL STATEMENTS  
YEAR ENDED DECEMBER 31, 2021 AND 2020

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

The Township of Alexandria is an instrumentality of the State of New Jersey, established to function as a municipality. The Township Committee consists of elected officials and is responsible for the fiscal control of the Township.

As defined by GAAP established by the GASB, the financial reporting entity consists of the primary government, as well as component units, which are legally separate organizations for which elected officials of the primary government are financially accountable. The Township is financially accountable for an organization if the Township appoints a voting majority of the organization's governing board and (1) the Township is able to significantly influence the programs or services performed or provided by the organizations; or (2) the Township is legally entitled to or can otherwise access the organization's resources; the Township is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or the Township is obligated for the debt of the organization. Except as noted below, the financial statements of the Township of Alexandria include every board, body, officer or commission supported and maintained wholly or in part by funds appropriated by the Township of Alexandria, as required by N.J.S.A. 40A:5-5. Accordingly, the financial statements of the Township of Alexandria do not include the operations of the fire commissioners, first aid squads, local or regional school districts and the joint municipal court, inasmuch as their activities are administered by separate boards.

B. Description of Funds

The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. GASB codification establishes the presentation of basic financial statements into three fund types, the governmental, proprietary and fiduciary funds, as well as government-wide financial reporting that must be used by general purpose governmental units when reporting financial position and results of operations in accordance with U.S. Generally Accepted Accounting Principles (GAAP).

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. Description of Funds (Continued)

The accounting policies of the Township of Alexandria conform to the accounting principles applicable to municipalities which have been prescribed by the Division of Local Government Services, Department of Community Affairs, and State of New Jersey. Such principles and practices are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Under this method of accounting, the financial transactions and accounts of the Township are organized on the basis of funds and an account group which is different from the fund structure required by GAAP. A fund or account group is an accounting entity with a separate set of self-balancing accounts established to record the financial position and results of operation of a specific government activity. As required by the Division of Local Government Services, the Township accounts for its financial transactions through the following individual funds and account group:

Current Fund - resources and expenditures for governmental operations of a general nature, including federal and state grant funds.

Trust Fund - receipts, custodianship and disbursement of funds in accordance with the purpose for which each reserve was created.

General Capital Fund - receipt and disbursement of funds for the acquisition of general capital facilities, other than those acquired in the Current Fund.

General Fixed Assets Account Group - utilized to account for property, land, buildings and equipment that has been acquired by other governmental funds.

C. Basis of Accounting

The accounting principles and practices prescribed for municipalities by the State of New Jersey differ in certain respects from U.S. generally accepted accounting principles applicable to local government units. The more significant accounting policies and differences in the State of New Jersey are as follows:

A modified accrual basis of accounting is followed with minor exceptions.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Basis of Accounting (Continued)

Revenues - are recorded when received in cash except for certain amounts which are due from other governmental units. Operating grants are realized as revenues when anticipated in the Township's budget. Receivables for property taxes are recorded with offsetting reserves on the balance sheet of the Township's Current Fund; accordingly, such amounts are not recorded as revenue until collected. Other amounts that are due the Township, which are susceptible to accrual, are also recorded as receivables with offsetting reserves and recorded as revenues when received. GAAP requires revenues to be recognized in the accounting period when they become susceptible to accrual, reduced by an allowance for doubtful accounts.

Expenditures - are recorded on the "budgetary" basis of accounting. Generally, expenditures are recorded when an amount is encumbered for goods or services through the issuance of a purchase order in conjunction with the Encumbrance Accounting System. Outstanding encumbrances at December 31 are reported as a cash liability in the financial statements and constitute part of the Township's regulatory Appropriation Reserve balance.

Appropriation reserves covering unexpended appropriation balances are automatically created at December 31st of each year and recorded as liabilities, except for amounts which may be canceled by the governing body. Appropriation reserves are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year. Lapsed appropriation reserves are recorded as income. Appropriations for principal payments on outstanding general capital and utility bonds and notes are provided on the cash basis, interest on general capital indebtedness is on the cash basis, whereas interest on utility indebtedness is on the accrual basis.

Encumbrances - Contractual orders at December 31 are reported as expenditures through the establishment of encumbrances payable. Under GAAP, encumbrances outstanding at year end are reported as reservations of fund balance because they do not constitute expenditures or liabilities.

Foreclosed Property - is recorded in the Current Fund at the assessed valuation when such property was acquired and is fully reserved. GAAP requires such property to be recorded in the General Fixed Assets Account Group at its market value.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Basis of Accounting (Continued)

Sale of Municipal Assets - The proceeds from the sale of municipal assets can be held in a reserve until anticipated as a revenue in a future budget. GAAP requires such proceeds to be recorded as a revenue in the year of sale.

Interfunds - Interfund receivables in the Current Fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves. GAAP does not require the establishment of an offsetting reserve.

General Fixed Assets - N.J.A.C. 5:30-5.6, Accounting for Governmental Fixed Assets, as promulgated by the Division of Local Government Services, which differs in certain respects from generally accepted accounting principles, requires the inclusion of a statement of general fixed assets of the Township as part of its basic financial statements. General fixed assets are defined as nonexpendable personal and real property having a physical existence, a useful life of more than one year and an acquisition cost of \$500.00 or more per unit. Public domain ("infrastructure") general fixed assets consisting of certain improvements other than buildings, such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized.

General Fixed Assets that have been acquired and are utilized in a governmental fund operation are accounted for in the General Fixed Asset Account Group rather than in a governmental fund. No depreciation has been provided on General Fixed Assets or reported in the financial statements.

The Township has developed a fixed assets accounting and reporting system based on an inventory of all Township assets. Adjustments for assets acquired/sold subsequent to this date have been recorded. Fixed assets are valued at historical cost or estimated historical cost if actual historical cost is not available. Buildings and land are stated at the assessed value contained in the Township's most recent property revaluation.

Expenditures for construction in progress are recorded in the Capital Funds until such time as the construction is completed and put into operation.

Fixed assets acquired through grants in aid or contributed capital have not been accounted for separately.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Basis of Accounting (Continued)

Inventories of Supplies - The cost of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The cost of inventories is not included on the various balance sheets. GAAP requires the cost of inventories to be reported as a current asset and equally offset by a fund balance reserve.

Accounting and Financial Reporting for Pensions

Governmental Accounting Standards Board (GASB) Statement No. 68 Accounting and financial reporting for pensions administered by state and local government employers improves accounting and financial reporting by state and local governments for pensions. It also improves information provided by state and local government employers about financial support for pensions that is provided by other entities. This Statement results from a comprehensive review of the effectiveness of existing standards of accounting and financial reporting for pensions with regard to providing decision useful information, supporting assessments of accountability and interperiod equity, and creating additional transparency.

Under GAAP, municipalities are required to recognize the pension liability in Statements of Revenues, Expenses, Changes in Net Position (balance sheets) and Notes to the Financial Statements in accordance with GASB 68. The liability required to be displayed by GASB 68 is displayed as a separate line item in the Unrestricted Net Position area of the balance sheet.

New Jersey's municipalities and counties do not follow GAAP accounting principles and, as such, do not follow GASB requirements with respect to recording the net pension liability as a liability on their balance sheets. However, N.J.A.C. 5:30 6.1(c) (2) requires municipalities to disclose GASB 68 information in the Notes to the Financial Statements. The disclosure must meet the requirements of GASB 68.

In May of 2021, the New Jersey Division of Local Government Services issued Local Finance Notice 2021-10 which allows local units to disclose the most recently available information as it relates to the New Jersey Division of Pension and Benefits reporting on GASB 68. As of the date of this report the information for the period ended June 30, 2021, was not available, therefore the information dated June 30, 2020, is disclosed.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Basis of Accounting (Continued)

Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions (OPEB)

The Governmental Accounting Standards Board (GASB) has issued Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. This statement establishes standards for measuring and recognizing liabilities, deferred outflows and inflows of resources, and expenses for postemployment benefits other than pensions.

It also requires the State of New Jersey to calculate and allocate to each participating member, for note disclosure purposes only, the OPEB net liability of New Jersey Health Benefits Local Government Retiree Plan (the Plan). The statement does not alter the amount of funds that must be budgeted for OPEB payment under existing state law.

Under GAAP, municipalities are required to recognize the OPEB liability in Statements of Revenues, Expenses, Changes in Net Position (balance sheets) and Notes to the Financial Statements in accordance with GASB 75. The liability required to be displayed by GASB 75 is displayed as a separate line item in the Unrestricted Net Position area of the balance sheet.

New Jersey's municipalities and counties do not follow GAAP accounting principles and, as such, do not follow GASB requirements with respect to recording the OPEB liability as a liability on their balance sheets. However, N.J.A.C. 5:30 6.1(c) (2) requires municipalities to disclose GASB 75 information in the Notes to the Financial Statements. The disclosure must meet the requirements of GASB 75.

In May of 2021, the New Jersey Division of Local Government Services issued Local Finance Notice 2021-10 which allows local units to disclose the most recently available information as it relates to the New Jersey Division of Pension and Benefits reporting on GASB 75. As of the date of this report the information for the period ended June 30, 2021, was not available, therefore the information dated June 30, 2020, is disclosed.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

D. Basic Financial Statements

The GASB codification also defines the financial statements of a governmental unit to be presented in the general purpose financial statements to be held in accordance with GAAP. The Township presents the financial statements listed in the table of contents of the "Requirements of Audit and Accounting Revision of 1987" as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey and which differ from the financial statements required by GAAP.

NOTE 2: CASH AND CASH EQUIVALENTS

The Township considers petty cash, change funds, cash in banks, and certificates of deposit as cash and cash equivalents.

A. Deposits

New Jersey statutes permit the deposit of public funds in institutions which are located in New Jersey and which meet the requirements of the Governmental Unit Deposit Protection Act (GUDPA) or the State of New Jersey Cash Management Fund. GUDPA requires a bank that accepts public funds to be a public depository. A public depository is defined as a state bank, a national bank, or a savings bank, which is located in the State of New Jersey, the deposits of which are insured by the Federal Deposit Insurance Corporation. The statutes also require public depositories to maintain collateral for deposits of public funds that exceed certain insurance limits. All collateral must be deposited with the Federal Reserve Bank or a banking institution that is a member of the Federal Reserve System and has capital funds of not less than \$25,000,000.00.

Fund Type:	Bank	Reconciling Items:		Reconciled
	<u>Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u>
Current Fund	\$4,568,986.73	\$8,978.13	\$45,328.82	\$4,532,636.04
Grant Fund	291,567.01		12.38	291,554.63
Animal Control Fund	6,043.72	14.79		6,058.51
Other Trust Fund	2,286,658.84	400.04	1,910.97	2,285,147.91
General Capital Fund	<u>1,383,185.82</u>	<u>9,212.65</u>	<u>58.74</u>	<u>1,392,339.73</u>
<b>TOTAL DECEMBER 31, 2021</b>	<b><u>\$8,536,442.12</u></b>	<b><u>\$18,605.61</u></b>	<b><u>\$47,310.91</u></b>	<b><u>\$8,507,736.82</u></b>

NOTE 2: CASH AND CASH EQUIVALENTS (CONTINUED)

A. Deposits (Continued)

Custodial Credit Risk - Deposits - Custodial credit risk is the risk that in the event of a bank failure, the deposits may not be returned. The Township does not have a specific deposit policy for custodial risk other than those policies that adhere to the requirements of statute. As of December 31, 2021, based upon the coverage provided by FDIC and NJGUDPA, no amount of the bank balance was exposed to custodial risk. Of the cash on balance in the bank, \$250,000.00 was covered by Federal Depository Insurance and \$8,286,442.12 was covered under the provisions of NJGUDPA.

B. Investments

The purchases of investments by the Township are strictly limited by the express authority of the New Jersey Local Fiscal Affairs Law, N.J.S.A. 40A:5-15.1. Permitted investments include any of the following type of securities:

1. Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
2. Government money market mutual funds which are purchased from an investment company or investment trust which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940," 15 U.S.C. 80a-1 et seq., and operated in accordance with 17 C.F.R. § 270.2a-7 and which portfolio is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. § 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities in which direct investment may be made pursuant to paragraphs (1) and (3) of N.J.S.A. 5-15.1. These funds are also required to be rated by a nationally recognized statistical rating organization.
3. Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
4. Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located.

NOTE 2: CASH AND CASH EQUIVALENTS (CONTINUED)

B. Investments (Continued)

5. Bonds or other obligations, having a maturity date not more than 397 days from date of purchase, approved by the Division of Investment of the Department of Treasury for investment by Local Units;
6. Local government investment pools that are fully invested in U.S. Government securities that meet the definition of eligible security pursuant to 17 C.F.R. § 270a-7 and repurchase agreements that are collateralized by such U.S. Government securities in which direct investment may be made pursuant to paragraphs (1) and (3) of N.J.S.A. 5-15.1. This type of investment is also required to be rated in the highest category by a nationally recognized statistical rating organization.
7. Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C. 52:18A-90.4); or
8. Agreements for the repurchase of fully collateralized securities if:
  - a. the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection;
  - b. the custody of collateral is transferred to a third party;
  - c. the maturity of the agreement is not more than 30 days;
  - d. the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C. 17:19-41); and
  - e. a master repurchase agreement providing for the custody and security of collateral is executed.

As of December 31, 2021, the Township had no investments.

Based upon the limitations set forth by New Jersey Statutes 40A:5-15.1 and existing investment practices, the Township is generally not exposed to credit risks, custodial credit risks, concentration of credit risks and interest rate risk for its investments nor is it exposed to foreign currency risk for its deposits and investments.

NOTE 3: GOVERNMENTAL DEBT

The Local Bond Law, Chapter 40A:2, governs the issuance of bonds to finance general municipal capital expenditures. All bonds are retired in annual installments within the regulatory period of usefulness. All bonds issued by the Township are general obligation bonds, based by the full faith and credit of the Township.

SUMMARY OF MUNICIPAL DEBT

	<u>YEAR 2021</u>	<u>YEAR 2020</u>	<u>YEAR 2019</u>
Issued:			
General:			
Bonds	\$ 3,245,000.00	\$ 3,555,000.00	\$ 3,860,000.00
Less: Reserve for Debt Service	<u>322,917.78</u>	<u>353,576.48</u>	<u>384,235.18</u>
<u>Net Debt Issued</u>	<u>\$ 2,922,082.22</u>	<u>\$ 3,201,423.52</u>	<u>\$ 3,475,764.82</u>
 NET BONDS AND NOTES ISSUED AND AUTHORIZED BUT NOT ISSUED	 <u>\$ 2,922,082.22</u>	 <u>\$ 3,201,423.52</u>	 <u>\$ 3,475,764.82</u>

SUMMARY OF REGULATORY DEBT CONDITION (ANNUAL DEBT STATEMENT)

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the Annual Debt Statement and indicates a regulatory net debt of .365%.

	<u>GROSS DEBT</u>	<u>DEDUCTION</u>	<u>NET DEBT</u>
LOCAL SCHOOL DEBT	\$ 12,994,229.00	\$ 12,994,229.00	\$
GENERAL DEBT	<u>3,245,000.00</u>	<u>322,917.78</u>	<u>2,922,082.22</u>
	<u>\$ 16,239,229.00</u>	<u>\$ 13,317,146.78</u>	<u>\$ 2,922,082.22</u>

NET DEBT \$2,922,082.22 DIVIDED BY EQUALIZED VALUATION BASIS PER N.J.S.40A:2-2, AS AMENDED, \$799,774,481.00 EQUALS .365%.

NOTE 3: GOVERNMENTAL DEBT (CONTINUED)

EQUALIZED VALUATION BASIS

2019 Equalized Valuation Basis of Real Property	\$ 786,560,506.00
2020 Equalized Valuation Basis of Real Property	783,836,167.00
2021 Equalized Valuation Basis of Real Property	<u>828,926,770.00</u>
	\$ <u>799,774,481.00</u>

BORROWING POWER UNDER N.J.S. 40A:2-6 AS AMENDED

Equalized Valuation Basis* - December 31, 2021	\$ <u>799,774,481.00</u>
3-1/2% of Equalized Valuation Basis	\$ 27,992,106.84
Net Debt	<u>2,922,082.22</u>
Remaining Borrowing Power	\$ <u>25,070,024.62</u>

\*Equalized Valuation basis is the average of the equalized valuation of Real Estate, including improvements, and the assessed valuation of Class II Railroad Property of the Township for the last three (3) preceding years.

SCHOOL DEBT DEDUCTION

School debt is deductible up to the extent of 3% of the Average Equalized Assessed Valuation of real property for the Local and Regional School Districts.

NOTE 3: GOVERNMENTAL DEBT (CONTINUED)

Long-Term Debt

Serial Bonds

\$2,300,000.00 of 2012 Serial Bonds with annual principal installments of \$85,000 to \$155,000 starting 2013 through December 2032 at variable interest rate of 2.00% to 3.00%. \$ 1,430,000.00

\$2,865,000.00 of 2016 Serial Bonds with annual principal installments of \$20,000 to \$215,000 starting 2016 through December 2031 at variable interest rate of 2.00% to 4.00%. 1,815,000.00

\$ 3,245,000.00

Bonds and Notes Authorized But Not Issued

At December 31, 2021, the Township has authorized but not issued bonds and notes as follows:

General Capital Fund NONE

SCHEDULE OF SERIAL BONDS PAYABLE

<u>CALENDAR YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2022	\$310,000.00	\$89,537.50	\$399,537.50
2023	315,000.00	79,337.50	394,337.50
2024	310,000.00	71,887.50	381,887.50
2025	310,000.00	64,487.50	374,487.50
2026	305,000.00	53,287.50	358,287.50
2027	310,000.00	45,937.50	355,937.50
2028	310,000.00	36,637.50	346,637.50
2029	305,000.00	28,687.50	333,687.50
2030	310,000.00	20,550.00	330,550.00
2031	305,000.00	12,300.00	317,300.00
2032	<u>155,000.00</u>	<u>3,875.00</u>	<u>158,875.00</u>
	<u>\$ 3,245,000.00</u>	<u>\$ 506,525.00</u>	<u>\$ 3,751,525.00</u>

NOTE 3: GOVERNMENTAL DEBT

Short-Term Debt

In accordance with NJSA 40A:2-8.1, a local unit may, in anticipation of the issuance of bonds, borrow money and issue notes if the bond ordinance or subsequent resolution so provides. Any such note shall be designated as a "bond anticipation note" and shall be subject to the following provisions:

- (1) every note shall contain a recital that it is issued for a period not exceeding one year and may be renewed from time to time for additional periods, none of which shall exceed one year;
- (2) all such notes, including renewals, shall mature and be paid not later than the first day of the fifth month following the close of the tenth fiscal year next following the date of the original notes; and
- (3) no such notes shall be renewed beyond the third anniversary date of the original notes unless an amount of such notes, at least equal to the first legally payable installment of the bonds in anticipation of which those notes are issued, is paid and retired on or before each subsequent anniversary date beyond which such notes are renewed from funds other than the proceeds of obligations.

The Township did not have any Bond Anticipation Notes in 2021.

In accordance with NJSA 40A:4 sections 64 through 73, in any fiscal year, in anticipation of the collection of taxes for such year, whether levied in such year, or in anticipation of other revenue for such year, the Township may, by resolution, borrow money and issue its negotiable notes, each of which shall be designated by the fiscal year to which it pertains. The proceeds may be used to pay outstanding previous notes of same purpose, or for purposes provided for in the budget or for which taxes are levied or to be levied for in such year. The amount outstanding shall not exceed an amount certified as the gross borrowing power, and no such notes shall be authorized in excess of an amount certified as the net borrowing power. Tax anticipation notes may be renewed from time to time, but any note shall mature within 120 days after the beginning of the succeeding fiscal year, and bear an interest rate that does not exceed 6%.

The Township did not have any Tax Anticipation Notes in 2021.

NOTE 4: FUND BALANCES APPROPRIATED

Fund balances at December 31, 2021, which were appropriated and included as anticipated revenue in their own respective funds for the year ending December 31, 2022, were as follows:

Current Fund	\$600,491.00
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NOTE 5: PROPERTY TAXES

Property taxes attach as an enforceable lien on property as of January 1. Taxes are levied based on the final adoption of the current year municipal budget, and are payable in four installments on February 1, May 1, August 1 and November 1. The Township bills and collects its own property taxes and also taxes for the County and local school district. The collections and remittance of county and school taxes are accounted for in the Current Fund. Township property tax revenues are recognized when collected in cash and any receivables are recorded with offsetting reserves on the balance sheet of the Township's Current Fund.

Taxes Collected in Advance - Taxes collected in advance and recorded as cash liabilities in the financial statements are as follows:

	BALANCE DECEMBER <u>31, 2021</u>	BALANCE DECEMBER <u>31, 2020</u>
Prepaid Taxes	<u>\$108,957.29</u>	<u>\$120,161.35</u>

NOTE 6: PENSION PLANS

Plan Descriptions

Substantially all eligible employees participate in the Public Employees' Retirement System (PERS), or the Defined Contribution Retirement System (DCRP), which have been established by state statute and are administered by the New Jersey Division of Pensions and Benefits. The Division issues a publicly available financial report that includes the financial statements and required supplementary information for the Public Employees Retirement System. This report may be obtained by writing to the Division of Pensions and Benefits, P.O. Box 295, Trenton, New Jersey, 08625 or are available online at [www.nj.gov/treasury/pensions/annrpts.shtml](http://www.nj.gov/treasury/pensions/annrpts.shtml).

Public Employees' Retirement System (PERS) - The Public Employees' Retirement System (PERS) was established as of January 1, 1955, under the provisions of N.J.S.A. 43:15A, to provide retirement, death, disability and medical benefits to certain qualified members. The PERS is a cost-sharing multiple employer plan. Membership is mandatory for substantially, all full-time employees of the State of New Jersey or any county, municipality, school district or public agency, provided the employee is not required to be a member of another state-administered retirement system or other state pension fund or local jurisdiction's pension fund.

NOTE 6: PENSION PLANS (CONTINUED)

Plan Descriptions (Continued)

Defined Contribution Retirement Program (DCRP) - The Defined Contribution Retirement Program (DCRP) was established July 1, 2007, under the provisions of Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007, and was expanded under the provisions of Chapter 89, P.L. 2009. The DCRP provides eligible employees and their beneficiaries with a tax-sheltered, defined contribution retirement benefit, along with life insurance coverage and disability coverage.

Vesting and Benefit Provisions

The vesting and benefit provisions for PERS are set by N.J.S.A. 43:15A and 43:36. All benefits vest after ten years of service, except for medical benefits, which vest after 25 years of service. Members may seek early retirement after achieving 25 years of service credit or they may elect deferred retirement after achieving ten years of service credit. In which case, benefits would begin the first day of the month after the member attains normal retirement age.

Newly elected or appointed officials that have an existing DCRP account, or are a member of another State-administered retirement system are immediately invested in the DCRP. For newly elected or appointed officials that do not qualify for immediate vesting in the DCRP. Employee and employer contributions are held during the initial year of membership. Upon commencing the second year of DCRP membership, the member is fully invested. However, if a member is not eligible to continue in the DCRP for a second year of membership, the member may apply for a refund of the employee contributions from the DCRP, while the employer contributions will revert back to the employer. Employees are required to contribute 5.5% of their base salary and employers contribute 3.0%.

Funding Policy

The contribution policy for PERS is set by N.J.S.A. 43:15A and requires contributions by active members and contributing employers. State legislation has modified the amount that is contributed by the State. The State's pension contribution is based on an actuarially determined amount, which includes the employer portion of the normal cost and an amortization of the unfunded accrued liability. Funding for noncontributory group life insurance benefits is based on actual claims paid. For fiscal year 2021, the State's pension contribution was less than the actuarial determined amount. The local employers' contribution amounts are based on an actuarially determined rate, which includes the normal cost and unfunded accrued liability. During 2021, PERS provides for employee contributions of 7.50% of employees' base salary.

NOTE 6: PENSION PLANS (CONTINUED)

Plan Descriptions (Continued)

Funding Policy (Continued)

Certain portions of the costs are contributed by the employees. The Township's share of pension costs, which is based upon the annual billings received from the State, amounted to:

<u>YEAR</u>		<u>PERS</u>
2021	\$	76,103.00
2020		85,147.00
2019		80,890.00

All contributions were equal to the required contributions for each of the three years, respectively.

Certain Township employees are also covered by Federal Insurance Contribution Act.

Accounting and Financial Reporting for Pensions - GASB 68

The Governmental Accounting Standards Board (GASB) has issued Statement No. 68 "Accounting and Financial Reporting for Public Employees Pensions" which requires the State of New Jersey to calculate and allocate, for note disclosure purposes only, the unfunded net pension liability of Public Employees Retirement System (PERS) and the Police and Firemen's Retirement System (PFRS) of the participating municipality as of December 31, 2020. The statement does not alter the amounts of funds that must be budgeted for pension payments under existing state law.

Under accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, any unfunded net pension liability of the municipality, allocated by the State of New Jersey, is not required to be reported in the financial statements as presented and any pension contributions required to be paid are raised in that year's budget and no liability is accrued at December 31, 2021.

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Public Employees Retirement System (PERS) (Continued)

At June 30, 2020, the State reported a net pension liability of \$1,134,459.00 for the Township's proportionate share of the total net pension liability. The total pension liability for the June 30, 2020 measurement date was determined by an actuarial valuation as of July 1, 2019, which was rolled forward to June 30, 2020. The Township's proportion of the net pension liability was based on a projection of the Township's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At June 30, 2020, the Township's proportion was 0.0069567193 percent, which was a decrease of 0.0018246647 percent from its proportion measured as of June 30, 2019.

For the year ended June 30, 2020, the State recognized an actuarially determined pension benefit of \$12,333.00 for the Township's proportionate share of the total pension expense. The pension expense recognized in the Township's financial statements based on the April 1, 2020 billing was \$85,417.00.

At June 30, 2020, the State reported deferred outflows of resources and deferred inflows of resources related to PERS from the following sources:

	<u>Deferred Outflow of Resources</u>	<u>Deferred Inflow of Resources</u>
Differences between expected and actual experience	\$ 20,657.00	\$ 4,012.00
Changes of assumptions	36,803.00	475,009.00
Net difference between projected and actual earnings on pension plan investments	38,777.00	
Changes in proportion and differences between Township contributions and proportionate share of contributions	<u>117,694.00</u>	<u>331,192.00</u>
	<u>\$ 213,931.00</u>	<u>\$ 810,213.00</u>

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Public Employees Retirement System (PERS) (Continued)

Other local amounts reported by the State as the Township's proportionate share of deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in the State's actuarially calculated pension expense as follows:

<u>Year Ended June 30,</u>	<u>Amount</u>
2021	(\$185,053.60)
2022	(172,482.60)
2023	(116,867.60)
2024	(72,691.60)
2025	(49,186.60)
	<u>(\$596,282.00)</u>

Actuarial Assumptions

The total pension liability for the June 30, 2020 measurement date was determined by an actuarial valuation as of July 1, 2019, which rolled forward to June 30, 2020. These actuarial valuations used the following assumptions:

	<u>June 30, 2020</u>
Inflation	
Price	2.75%
Wage	3.25%
Salary Increases	
Through 2026	2.00-6.00%
Thereafter	3.00-7.00%
	Based on Years of Service
Investment Rate of Return	7.00%

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Public Employees Retirement System (PERS) (Continued)

Actuarial Assumptions (Continued)

Pre-retirement mortality rates were based on the Pub-2010 General Below-Median Income Employee mortality table with an 82.2% adjustment for males and 101.4% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Post-retirement mortality rates were based on the Pub-2010 General Below-Median Income Healthy Retiree mortality table with a 91.4% adjustment for males and 99.7% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Disability retirement rates used to value disabled retirees were based on the Pub-2010 Non-Safety Disabled Retiree mortality table with a 127.7% adjustment for males and 117.2% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Mortality improvement is based on Scale MP-2020.

The actuarial assumptions used in the July 1, 2019 valuation were based on the results of an actuarial experience study for the period July 1, 2014 to June 30, 2018.

Long-Term Rate of Return

In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at both June 30, 2020 and June 30, 2019) is determined by the State Treasurer, after consultation with the Directors of the Division of Investment and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in PERS's target asset allocation as of June 30, 2020 are summarized in the following table:

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Public Employees Retirement System (PERS) (Continued)

Long-Term Rate of Return (Continued)

<u>Assets Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
US Equity	27.00%	7.71%
Non-U.S. Developed Market Equity	13.50%	8.57%
Emerging Market Equity	5.50%	10.23%
Private Equity	13.00%	11.42%
Real Assets	3.00%	9.73%
Real Estate	8.00%	9.56%
High Yield	2.00%	5.95%
Private Credit	8.00%	7.59%
Investment Grade Credit	8.00%	2.67%
Cash Equivalents	4.00%	0.50%
U.S. Treasury's	5.00%	1.94%
Risk Mitigation Strategies	3.00%	3.40%

Discount Rate

The discount rate used to measure the total pension liability was 7.00% and 6.28% as of June 30, 2020 and June 30, 2019, respectively. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers and the nonemployer contributing entity will be based on 78% of the actuarially determined contributions for the State employer and 100% of actuarially determined contributions for the local employers. Based on those assumptions, the plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all projected benefit payments to determine the total pension liability.

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Public Employees Retirement System (PERS) (Continued)

Sensitivity of the Township's proportionate share of net pension liability to changes in the discount rate

The following presents the Township's proportionate share of the net pension liability of the participating employers as of June 30, 2020 respectively, calculated using the discount rate as disclosed above as well as what the Township's proportionate share of the net pension liability would be if it was calculated using a discount rate that is 1-percentage point lower or 1- percentage point higher than the current rate:

	June 30, 2020		
	1% Decrease 6.00%	At Current Discount Rate 7.00%	1% Increase 8.00%
Township's proportionate share of the pension liability	\$1,428,095.00	\$1,134,459.00	\$885,301.00

Pension plan fiduciary net position

Detailed information about the pension plan's fiduciary net position is available in the separately issued Financial Report for the State of New Jersey Public Employees Retirement System (PERS). The report may be obtained at State of New Jersey Division of Pensions and Benefits P.O. Box 295 Trenton, New Jersey 08625-0295 <http://www.state.nj.us/treasury/pensions>.

NOTE 7: COMPENSATED ABSENCES

The Township has permitted certain employees to accrue unused sick pay which may be taken off as time or paid at a later date at an agreed upon rate. The accumulated cost of such unpaid compensation is not required to be reported in the financial statements as presented but has been calculated to be \$34,407.99.

NOTE 8: LITIGATION

The Township Attorney's letter did not indicate any litigation, claims or contingent liabilities that are either not covered by the Township's insurance carrier or would have a material financial impact on the Township.

NOTE 9: TAX APPEALS

There are tax appeals filed with the County and State Tax Court of New Jersey requesting a reduction of assessments for the year 2021. Any reduction in assessed valuation will result in a refund of prior year's taxes in the year of settlement, which may be funded from tax revenues through the establishment of a reserve or by the issuance of refunding bonds per N.J.S.40A:2-51.

NOTE 10: CONTINGENT LIABILITIES

The Township participates in several state financial assistance grant programs. Entitlement to the funds is generally conditional upon compliance with terms and conditions of the grant agreements and applicable regulations, including the expenditure of funds for eligible purposes. Findings and questioned costs, if any, relative to state financial assistance programs will be discussed in detail in Part II of the 2021 audit report. In addition, these programs are also subject to compliance and financial audits by the grantors or their representatives. As of December 31, 2021, the Township does not believe that any material liabilities will result from such audits.

NOTE 11: RISK MANAGEMENT

The Township is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions, injuries to employees; and natural disasters. The Township maintains commercial insurance coverage covering each of those risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the Township. Settled claims have not exceeded this commercial coverage in any of the past three fiscal years.

**New Jersey Unemployment Compensation Insurance** - The Township has elected to fund its New Jersey Unemployment Compensation Insurance under the "Benefit Reimbursement Method". Under this plan, the Township is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The Township is billed quarterly for amounts due to the State. The following table is a summary of Township contributions, employee contributions, reimbursements to the State for benefits paid and the ending balance of the Township's expendable trust fund for the current and the previous two years:

<u>Fiscal Year</u>	<u>Interest Earned</u>	<u>Contributions</u>	<u>Amount Reimbursed</u>	<u>Ending Balance</u>
2021	\$	\$	\$	7,030.27
2020				7,030.27
2019				7,030.27

NOTE 12: INTERFUND RECEIVABLES AND PAYABLES

The Township had the following interfund balances remaining on the balance sheets at December 31, 2021.

<u>FUND</u>	<u>INTERFUND RECEIVABLE</u>	<u>INTERFUND PAYABLE</u>
Current Fund	\$	\$ 165.14
Animal Control Trust Fund		10,000.00
Trust Other Fund	<u>10,165.14</u>	<u>                    </u>
	<u>\$ 10,165.14</u>	<u>\$ 10,165.14</u>

All balances resulted from the time lag between the dates that short-term loans were disbursed and payments between funds were made.

NOTE 13: DEFERRED SCHOOL TAXES

New Jersey statutes provide for the deferral of liability for not more than 50% of the annual levy when school taxes are raised on a school year basis and such taxes have not been requisitioned by the school district.

LOCAL DISTRICT SCHOOL TAX

	BALANCE DECEMBER <u>31, 2021</u>	BALANCE DECEMBER <u>31, 2020</u>
Balance of Tax	\$3,903,114.00	\$3,826,584.00
Deferred	<u>3,000,000.00</u>	<u>3,000,000.00</u>
School Tax Payable	<u>\$903,114.00</u>	<u>\$826,584.00</u>

REGIONAL HIGH SCHOOL TAX

	BALANCE DECEMBER <u>31, 2021</u>	BALANCE DECEMBER <u>31, 2020</u>
Balance of Tax	\$2,515,614.00	\$2,537,247.00
Deferred	<u>1,500,000.00</u>	<u>1,500,000.00</u>
School Tax Payable	<u>\$1,015,614.00</u>	<u>\$1,037,247.00</u>

**NOTE 14: DEFERRED COMPENSATION PLANS**

The Township offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457. The Plan, available to all Township employees, permits them to defer a portion of their salaries until future years. The Township does not make any contribution to the Plan. The deferred compensation is not available to employees until retirement, death, disability, termination or financial hardships. The Plan is administered by Lincoln National Life Insurance Company.

The accompanying financial statements do not include the Township's Deferred Compensation Plan activities.

**NOTE 15: ACCOUNTING AND FINANCIAL REPORTING FOR POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS – GASB 75**

The Governmental Accounting Standards Board (GASB) has issued Statement No. 75, "Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions". This statement establishes standards for measuring and recognizing liabilities, deferred outflows and inflows of resources, and expenses for postemployment benefits other than pensions. OPEB obligations are non-pension benefits that the municipality has contractually or otherwise agreed to provide employees once they have retired and, in most instances, will be for retirement health, prescription and dental insurance coverage.

Under current New Jersey budget and financial reporting requirements, the municipality is not required to fund any amounts in excess of their current costs on a pay-as-you-go basis or to accrue funds, create a trust or issue debt to finance their other post-employment benefit liability. Additionally, the municipality is not required to recognize any long-term obligations resulting from OPEB on their financial statements.

Plan Description and Benefits Provided

The State Health Benefit Local Government Retired Employees Plan (the Plan) is a cost-sharing multiple-employer defined benefit other postemployment benefit (OPEB) plan with a special funding situation. It covers employees of local government employers that have adopted a resolution to participate in the Plan. The Plan meets the definition of an equivalent arrangement as defined in paragraph 4 of GASB Statement No. 75, *Accounting and Financial Reporting for the Postemployment Benefits Other Than Pensions*; therefore, assets are accumulated to pay associated benefits.

NOTE 15: ACCOUNTING AND FINANCIAL REPORTING FOR POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS – GASB 75 (CONTINUED)

Plan Description and Benefits Provided (Continued)

The Plan provides medical and prescription drug coverage to retirees and their covered dependents of the employers. Under the provisions of Chapter 88, P.L. 1974 and Chapter 48, P.L. 1999, local government employers electing to provide postretirement medical coverage to their employees must file a resolution with the Division. Under Chapter 88, local employers elect to provide benefit coverage based on the eligibility rules and regulations promulgated by the State Health Benefits Commission. Chapter 48 allows local employers to establish their own age and service eligibility for employer paid health benefits coverage for retired employees.

Under Chapter 48, the employer may assume the cost of postretirement medical coverage for employees and their dependents who: 1) retired on a disability pension; or 2) retired with 25 or more years of service credit in a State or locally administered retirement system and a period of service of up to 25 years with the employer at the time of retirement as established by the employer; or 3) retired and reached the age of 65 with 25 or more years of service credit in a State or locally administered retirement system and a period of service of up to 25 years with the employer at the time of retirement as established by the employer; or 4) retired and reached age 62 with at least 15 years of service with the employer. Further, the law provides that the employer paid obligations for retiree coverage may be determined by means of a collective negotiations' agreement.

In accordance with Chapter 330, P.L. 1997, which is codified in N.J.S.A 52: 14-17.32i, the State provides medical and prescription coverage to local police officers and firefighters, who retire with 25 years of service or on a disability from an employer who does not provide postretirement medical coverage. Local employers were required to file a resolution with the Division in order for their employees to qualify for State-paid retiree health benefits coverage under Chapter 330.

The State also provides funding for retiree health benefits to survivors of local police officers and firefighters who die in the line of duty under Chapter 271, P.L.1989.

Pursuant to Chapter 78, P.L, 2011, future retirees eligible for postretirement medical coverage who have less than 20 years of creditable service on June 28, 2011 will be required to pay a percentage of the cost of their health care coverage in retirement provided they retire with 25 or more years of pension service credit. The percentage of the premium for which the retiree will be responsible will be determined based on the retiree's annual retirement benefit and level of coverage.

NOTE 15: ACCOUNTING AND FINANCIAL REPORTING FOR POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS – GASB 75 (CONTINUED)

Contributions

The Township's contributions to the Plan for the years ended December 31, 2020, 2019, and 2018 were \$26,749.08, \$26,769.58 and \$13,510.56 respectively which equaled the required contributions for that year.

Total Net OPEB Liability

At June 30, 2020, the Plan reported a liability of \$1,894,624.00 for the Township's proportionate share of the collective net OPEB liability. The total Net OPEB Liability measured as of June 30, 2020 was determined by an actuarial valuation as of June 30, 2019, which was rolled forward to June 30, 2020.

The Township's proportion of the Net OPEB Liability was based on the ratio of the plan members of an individual employer to the total members of the Plan's nonspecial funding situation during the measurement period July 1, 2019 through June 30, 2020.

At June 30, 2020, the Township's proportion was 0.010557 percent, which was an increase of 0.000721 percent from its proportion measured as of June 30, 2019.

For the year ended June 30, 2020, the State reported OPEB expense of \$16,935.00. This OPEB benefit was based on the OPEB plans June 30, 2020 measurement date.

At June 30, 2020, the State reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	<u>Deferred Outflow of Resources</u>	<u>Deferred Inflow of Resources</u>
Differences between expected and actual experience	\$49,903	\$352,814
Changes of assumptions	283,376	421,335
Net difference between projected and actual earnings on OPEB plan investments	1,203	-
Changes in proportion	<u>189,094</u>	<u>109,345</u>
	<u>\$523,576</u>	<u>\$883,494</u>

NOTE 15: ACCOUNTING AND FINANCIAL REPORTING FOR POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS – GASB 75 (CONTINUED)

Other local amounts reported by the State as the Township's proportionate share of deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in the State's actuarially calculated pension (benefit)/expense as follows:

Year Ended <u>June 30,</u>	<u>Amount</u>
2021	(\$85,895)
2022	(85,988)
2023	(86,137)
2024	(86,273)
2025	(53,753)
Total Thereafter	<u>38,129</u>
	<u>(\$359,918)</u>

Actuarial Assumptions and Other Inputs

The actuarial assumptions vary for each plan member depending on the pension plan the member is enrolled in. This actuarial valuation used the following actuarial assumptions, applied to all periods in the measurement:

	<u>2020</u>	<u>2019</u>
Inflation rate	2.50%	2.50%
Salary Increases:		
Public Employees Retirement System (PERS):		
Initial fiscal Year Applied		
Rate through 2026	2.00% to 6.00%	2.00% to 6.00%
Rate thereafter	3.00% to 7.00%	3.00% to 7.00%
Police and Firemen's Retirement System (PFRS):		
Rate for all future years	3.25% to 15.25%	3.25% to 15.25%

NOTE 15: ACCOUNTING AND FINANCIAL REPORTING FOR POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS – GASB 75 (CONTINUED)

Actuarial Assumptions and Other Inputs (Continued)

Mortality

PERS	Pub-2010 General classification headcount weighted mortality with fully generational mortality improvement projections from the central year using scale MP-2020
PFRS	Pub-2010 Safety classification headcount weighted mortality with fully generational mortality improvement projections from the central year using scale MP-2020

\* Salary increases are based on the defined benefit plan that the member is enrolled in and his or her age.

Actuarial assumptions used in the July 1, 2019 valuation were based on the results of the PFRS and PERS experience studies prepared for July 1, 2013 to June 30, 2018 and July 1, 2014 to June 30, 2018, respectively.

100% of active members are considered to participate in the Plan upon retirement.

Health Care Trend Assumptions

For pre-Medicare medical benefits, the trend is initially 5.6% and decreases to a 4.5% long-term trend rate after seven years. For post-65 medical benefits, the actual fully-insured Medicare Advantage trend rates for fiscal year 2021 through 2022 are reflected. The rates used for 2023 and 2024 are 21.83% and 18.53%, respectively, trending to 4.5% for all future years. For prescription drug benefits, the initial trend rate is 7.00% and decreases to a 4.5% long-term trend rate after seven years.

Discount Rate

The discount rate for June 30, 2020 was 2.21%. This represents the municipal bond return rate as chosen by the State. The source is the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. As the long-term rate of return is less than the municipal bond rate, it is not considered in the calculation of the discount rate, rather the discount rate is set at the municipal bond rate.

NOTE 15: ACCOUNTING AND FINANCIAL REPORTING FOR POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS – GASB 75 (CONTINUED)

Sensitivity of the Township's Proportionate Share of the Net OPEB Liability to Changes in the Discount Rate

The following presents the Net OPEB Liability associated with the Township's as of June 30, 2020, calculated using the discount rate as disclosed above as well as what the Net OPEB Liability would be if it was calculated using a discount rate that is 1 -percentage point lower or 1-percentage point higher than the current rate:

	June 30, 2020		
	1.00% <u>Decrease</u>	Healthcare Cost <u>Trend Rate</u>	1.00% <u>Increase</u>
Township's proportionate share of the Net OPEB Liability	\$1,567,803	\$1,894,624	\$2,322,600

Sensitivity of the Township's Proportionate Share of the Net OPEB Liability to Changes in Healthcare Trends

The following presents the total Net OPEB Liability associated with the Township as of June 30, 2020, calculated using the healthcare trend rate as disclosed above as well as what the Net OPEB Liability would be if it was calculated using a healthcare trend rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	June 30, 2020		
	1.00% <u>Decrease (1.21%)</u>	At Discount <u>Rate (2.21%)</u>	1.00% <u>Increase (3.21%)</u>
Township's proportionate share of the Net OPEB Liability	\$2,239,846	\$1,894,624	\$1,621,349

OPEB Plan Fiduciary Net Position

Detailed information about the OPEB plan's fiduciary net position is available in the separately issued Financial Report for the State of New Jersey State Health Benefits Local Government Retired Employees Plan. The report may be obtained at State of New Jersey Division of Pensions and Benefits P.O. Box 295 Trenton, New Jersey 08625-0295 <http://www.state.nj.us/treasury/pensions>.

NOTE 16: SUBSEQUENT EVENTS

The Township has evaluated subsequent events occurring after the financial statement date through June 8, 2022 which is the date the financial statements were available to be issued. Based upon this evaluation, the Township has determined that no subsequent events need to be disclosed.

NOTE 17: DEFERRED CHARGES TO BE RAISED IN SUCCEEDING YEAR'S BUDGET

	BALANCE DECEMBER <u>31, 2021</u>	2022 BUDGET APPROPRIATION
Animal Control Trust Fund:		
Deficit to be Raised	<u>\$3,945.69</u>	<u>\$3,945.69</u>

NOTE 18: FIXED ASSETS

Below is a summary of the General Fixed Assets Account Group for the year ended December 31, 2021:

	Balance December 31, <u>2020</u>	<u>Additions</u>	Balance December 31, <u>2021</u>
Land	\$ 3,093,600.00	\$ 413,523.34	\$ 3,507,123.34
Buildings	1,114,371.36	7,715.00	1,122,086.36
Machinery and Equipment	<u>1,001,351.17</u>	<u>125,349.28</u>	<u>1,126,700.45</u>
	<u>\$ 5,209,322.53</u>	<u>\$ 546,587.62</u>	<u>\$ 5,755,910.15</u>

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TOWNSHIP OF ALEXANDRIA

SUPPLEMENTARY SCHEDULES - ALL FUNDS

YEAR ENDED DECEMBER 31, 2021

TOWNSHIP OF ALEXANDRIA

CURRENT FUND

SCHEDULE OF CASH - TREASURER

	<u>REF.</u>	<u>CURRENT FUND</u>	<u>GRANT FUND</u>
Balance, December 31, 2020	A	\$ 4,130,429.96	\$ 51,314.31
Increased by Receipts:			
Collector	A-5	\$ 19,351,857.13	\$
State of New Jersey-Senior Citizens and Veterans			
Deductions-Chapter 20, P.L.1971	A-8	24,250.00	
Miscellaneous Reserves	A-11	14,282.00	
Revenue Accounts Receivable	A-12	561,968.70	
Refunds Receivable	A-13	78,397.36	
Reserve for Grants-Unappropriated	A:A-23	5,759.00	49,206.18
Grants Receivable	A-15		221,917.65
Miscellaneous Revenue Not Anticipated	A-2	137,272.23	
2020 Appropriation Reserves Refunds	A-24	16.00	
Interfunds	A-6:A-27	165.14	1,269.16
		<u>20,173,967.56</u>	<u>272,392.99</u>
		\$ <u>24,304,397.52</u>	\$ <u>323,707.30</u>
Decreased by Disbursements:			
2021 Appropriations	A-3	\$ 2,365,434.43	\$
2020 Appropriation Reserves	A-24	142,762.34	
Refund - Current Year Revenue	A-2	343.00	
Miscellaneous Reserves	A-11	76,376.68	
Reserve for Grants-Appropriated	A-16		31,883.51
County Taxes	A-17	2,958,150.62	
Municipal Open Space Taxes	A-19	144,184.41	
Local District School Taxes	A-21	9,030,745.00	
Regional High School Taxes	A-22	5,052,865.00	
Interfunds	A-6:A-27	1,000.00	269.16
		<u>19,771,861.48</u>	<u>32,152.67</u>
Balance, December 31, 2021	A	\$ <u>4,532,536.04</u>	\$ <u>291,554.63</u>

"A-5"

TOWNSHIP OF ALEXANDRIA

CURRENT FUND

SCHEDULE OF CASH - COLLECTOR

	<u>REF.</u>		
Increased by Receipts:			
Interest and Costs on Taxes	A-12	\$ 39,601.68	
Miscellaneous	A-2	8,284.13	
Property Taxes Receivable	A-9	19,131,146.30	
Tax Overpayments	A-26	325.05	
Prepaid Property Taxes	A-18	108,957.29	
Miscellaneous Reserves	A-11	63,042.68	
Due to State of New Jersey Senior Citizens Disallowed	A-8	<u>500.00</u>	
			\$ <u>19,351,857.13</u>
Decreased by Disbursements:			
Turnovers to Treasurer	A-4		\$ <u>19,351,857.13</u>

"A-6"

TOWNSHIP OF ALEXANDRIA

CURRENT FUND

SCHEDULE OF INTERFUNDS

	<u>REF.</u>	<u>TOTAL</u>	<u>GRANT FUND</u>	<u>OTHER TRUST FUND</u>
Balance, December 31, 2020:				
Due To	A	\$ 1,000.00	\$ 1,000.00	\$
Cash Receipts	A-4	<u>165.14</u>	<u>                    </u>	<u>165.14</u>
Cash Disbursements	A-4	<u>1,000.00</u>	<u>1,000.00</u>	<u>                    </u>
Balance, December 31, 2021:				
Due To	A	\$ <u>165.14</u>	\$ <u>                    </u>	\$ <u>165.14</u>

"A-7"

TOWNSHIP OF ALEXANDRIA  
CURRENT FUND  
SCHEDULE OF CHANGE FUNDS

	<u>REF.</u>	
Balance, December 31, 2020	A	\$ <u>100.00</u>
Balance, December 31, 2021	A	\$ <u>100.00</u>

TOWNSHIP OF ALEXANDRIA

CURRENT FUND

SCHEDULE OF DUE STATE OF NEW JERSEY-  
SENIOR CITIZENS AND VETERANS DEDUCTIONS

	<u>REF.</u>		
Balance, December 31, 2020 (Due To)	A	\$	(1,000.00)
Increased by:			
Deductions Per Tax Duplicate:			
Senior Citizens		\$	1,750.00
Veterans			23,000.00
Allowed by Collector			<u>2,250.00</u>
			27,000.00
		\$	<u>26,000.00</u>
Decreased by:			
Senior Citizens and Veterans Deductions:			
Received in Cash from State	A-4	\$	24,250.00
Senior Citizens Disallowed by Collector:			
Current Year			250.00
Prior Year	A-5		<u>500.00</u>
			<u>25,000.00</u>
Balance, December 31, 2021	A	\$	<u><u>1,000.00</u></u>

SUMMARY OF 2021 EXEMPTIONS

Senior Citizens and Veterans Exemptions Per Tax Billings		\$	27,000.00
Senior Citizens and Veterans Exemptions Disallowed by Tax Collector			<u>250.00</u>
	A-9	\$	<u><u>26,750.00</u></u>

TOWNSHIP OF ALEXANDRIA

CURRENT FUND

SCHEDULE OF TAXES RECEIVABLE AND ANALYSIS OF PROPERTY TAX LEVY

YEAR	BALANCE	2021 LEVY	COLLECTIONS BY CASH		OVERPAYMENTS APPLIED	TRANSFERRED TO TAX TITLE LIENS	CANCELED	BALANCE
	DECEMBER 31, 2020		2020	2021				DECEMBER 31, 2021
2018	\$ 6,954.91	\$	\$	\$	\$	\$	\$	\$ 6,954.91
2019	12,764.42							12,764.42
2020	212,465.69			198,633.15				13,832.54
	<u>\$ 232,185.02</u>			<u>\$ 198,633.15</u>				<u>\$ 33,551.87</u>
2021		19,327,885.54	120,161.35	18,959,263.15	3,270.88	3,195.76	3,487.58	238,506.82
	<u>\$ 232,185.02</u>	<u>\$ 19,327,885.54</u>	<u>\$ 120,161.35</u>	<u>\$ 19,157,896.30</u>	<u>\$ 3,270.88</u>	<u>\$ 3,195.78</u>	<u>\$ 3,487.58</u>	<u>\$ 272,058.89</u>
REF.	A		A-2:A-18	A-2	A-2:A-26	A-10		A

Collector	A-5	\$ 19,131,146.30
State of New Jersey	A-8	<u>26,750.00</u>
		<u>\$ 19,157,896.30</u>

ANALYSIS OF 2021 PROPERTY TAX LEVY

<b>TAX YIELD</b>		
General Purpose Tax		\$ 19,305,783.47
Added and Omitted Tax (54:4-63.1 et. seq.)		<u>22,102.07</u>
		<u>\$ 19,327,885.54</u>

<b>TAX LEVY</b>		
Local District School Tax (Abstract)	A-21	\$ 9,107,275.00
Regional District School Tax: Levy (Abstract)	A-22	5,031,232.00
County Tax (Abstract)	A-17	\$ 2,954,523.36
Due County for Added Taxes - (54:4-63.1 et. seq.)	A-17	<u>3,397.48</u>
Total County Tax		2,957,920.84
Local Tax for Municipal Purposes (Abstract)	A-2	\$ 2,067,484.30
Municipal Open Space	A-19	144,184.41
Add: Additional Taxes Levied		<u>19,788.99</u>
		<u>2,231,457.70</u>
		<u>\$ 19,327,885.54</u>

"A-10"

TOWNSHIP OF ALEXANDRIA  
CURRENT FUND  
SCHEDULE OF TAX TITLE LIENS

	<u>REF.</u>	
Balance, December 31, 2020	A	\$ 26,817.94
Increased by:		
Transfers from Taxes Receivable	A-9	<u>3,195.76</u>
Balance, December 31, 2021	A	<u>\$ 30,013.70</u>

"A-11"

TOWNSHIP OF ALEXANDRIA

CURRENT FUND

SCHEDULE OF MISCELLANEOUS RESERVES

	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2020</u>	<u>CASH</u> <u>RECEIPTS</u>	<u>CASH</u> <u>DISBURSEMENTS</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2021</u>
Due State of New Jersey:				
DCA - Construction Code Fees	\$ 2,447.00	\$ 13,857.00	\$ 12,859.00	\$ 3,445.00
Marriage Licenses	100.00	425.00	475.00	50.00
Master Plan	16,819.95			16,819.95
Outside Liens		63,042.68	63,042.68	
	<u>\$ 19,366.95</u>	<u>\$ 77,324.68</u>	<u>\$ 76,376.68</u>	<u>\$ 20,314.95</u>
<u>REF.</u>		A-4:A-5	A-4	A
Balance, December 31, 2020	A \$ 18,447.95			
Encumbrances Payable	A-14 <u>919.00</u>			
	<u>\$ 19,366.95</u>			

TOWNSHIP OF ALEXANDRIA

CURRENT FUND

SCHEDULE OF REVENUE ACCOUNTS RECEIVABLE

	<u>REF.</u>	<u>ACCRUED</u> <u>IN 2021</u>	<u>COLLECTED BY</u>	
			<u>COLLECTOR</u>	<u>TREASURER</u>
Clerk:				
Licenses:				
Alcoholic Beverage	A-2	\$ 6,000.00	\$	\$ 6,000.00
Construction Code Official:				
Fees and Permits	A-2	203,691.00		203,691.00
Interest and Costs on Taxes	A-2	39,601.68	39,601.68	
Energy Receipts Tax	A-2	310,954.00		310,954.00
Garden State Preservation Trust Fund	A-2	10,665.00		10,665.00
Reserve for Debt Service - 2012 Issue	A-2	16,330.81		16,330.81
Reserve for Debt Service - 2016 Issue	A-2	14,327.89		14,327.89
		<u>\$ 601,570.38</u>	<u>\$ 39,601.68</u>	<u>\$ 561,968.70</u>
	<u>REF.</u>		A-5	A-4

"A-13"

TOWNSHIP OF ALEXANDRIA

CURRENT FUND

SCHEDULE OF REFUNDS RECEIVABLE

	<u>REF.</u>		
Balance, December 31, 2020	A	\$	78,397.36
Decreased by:			
Cash Receipts	A-4		<u>78,397.36</u>

"A-14"

SCHEDULE OF ENCUMBRANCES PAYABLE

Balance, December 31, 2020	A	\$	63,691.00
Increased by:			
Transferred from 2021 Appropriations	A-3		<u>148,357.60</u>
		\$	<u>212,048.60</u>
Decreased by:			
Transfer to 2020 Appropriation Reserves	A-24	\$	62,772.00
Transfer to Miscellaneous Reserves	A-11		<u>919.00</u>
			<u>63,691.00</u>
Balance, December 31, 2021	A	\$	<u>148,357.60</u>

TOWNSHIP OF ALEXANDRIA

GRANT FUND

SCHEDULE OF GRANTS RECEIVABLE

	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2020</u>	<u>TRANSFERRED</u> <u>FROM</u> <u>2021 BUDGET</u> <u>APPROPRIATION</u>	<u>CASH</u> <u>RECEIPTS</u>	<u>UNAPPROPRIATED</u> <u>RESERVES</u> <u>APPLIED</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2021</u>
Green Communities Grant	\$ 1,750.00	\$	\$	\$	\$ 1,750.00
Clean Communities Program		17,445.75		17,445.75	
NJ Highlands Water Protection and Planning HMGP Grant	12,256.82	1,354.05		1,354.05	12,256.82
Alcohol Education Grant		166.71		166.71	
Recycling Tonnage Grant		3,213.30		3,213.30	
Agri - Tourism Grant	377.25				377.25
American Rescue Plan 2021		221,917.65	221,917.65		
NJ DOT - Schaaf Road Part 1	81,489.23				81,489.23
NJ DOT - Schaaf Road Part 2	123,926.93				123,926.93
NJ DOT - Schaaf Road Part 3	173,500.00				173,500.00
	<u>\$ 393,300.23</u>	<u>\$ 244,097.46</u>	<u>\$ 221,917.65</u>	<u>\$ 22,179.81</u>	<u>\$ 393,300.23</u>
<u>REF.</u>	A	A-2	A-4	A-23	A

TOWNSHIP OF ALEXANDRIA

GRANT FUND

SCHEDULE OF RESERVE FOR GRANTS-APPROPRIATED

	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2020</u>	<u>TRANSFERRED</u> <u>FROM</u> <u>2021 BUDGET</u> <u>APPROPRIATION</u>	<u>PAID OR</u> <u>CHARGED</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2021</u>
Clean Communities Program	\$ 25,238.44	\$ 17,445.75	\$ 10,104.48	\$ 32,579.71
Recycling Tonnage Grant	7,657.01	3,213.30	2,220.18	8,650.13
Storm Water Management Grant	5,240.55			5,240.55
NJ Highlands Water Protection & Planning	18.15	1,354.05		1,372.20
Green Communities Grant	3,000.00			3,000.00
Hunterdon County Historical Grant	344.16			344.16
HMGP Grant	13,618.69			13,618.69
Alcohol Education Rehabilitation	382.17	166.71		548.88
American Rescue Plan 2021		221,917.65	25,465.00	196,452.65
Agri - Tourism Grant	1,842.25			1,842.25
NJ DOT - Schaaf Road Part 1	145,240.55		4,530.51	140,710.04
NJ DOT - Schaaf Road Part 2	47,352.76		2,649.66	44,703.10
NJ DOT - Schaaf Road Part 3	173,500.00		13,183.75	160,316.25
	<u>\$ 423,434.73</u>	<u>\$ 244,097.46</u>	<u>\$ 58,153.58</u>	<u>\$ 609,378.61</u>
<u>REF.</u>				A
Cash Disbursements	A-4 \$	\$	\$ 31,883.51	
Transferred From Budget	A-3	244,097.46		
Encumbrances Payable	A-20	5,020.05	26,270.07	
Balance December 31, 2020	A	418,414.68		
	<u>\$ 423,434.73</u>	<u>\$ 244,097.46</u>	<u>\$ 58,153.58</u>	

"A-17"

TOWNSHIP OF ALEXANDRIA

CURRENT FUND

SCHEDULE OF COUNTY TAXES PAYABLE

	<u>REF.</u>		
Balance, December 31, 2020	A	\$	3,627.26
Increased by:			
2021 Levy	A-1:A-9	\$	2,954,523.36
Added and Omitted Taxes	A-1:A-9		<u>3,397.48</u>
			<u>2,957,920.84</u>
		\$	<u>2,961,548.10</u>
Decreased by:			
Cash Disbursements	A-4		<u>2,958,150.62</u>
Balance, December 31, 2021	A	\$	<u><u>3,397.48</u></u>

"A-18"

SCHEDULE OF PREPAID TAXES

Balance, December 31, 2020	A	\$	120,161.35
Increased by:			
Collection of 2022 Taxes	A-5		<u>108,957.29</u>
		\$	<u>229,118.64</u>
Decreased by:			
Applied to 2021 Taxes Receivable	A-9		<u>120,161.35</u>
Balance, December 31, 2021	A	\$	<u><u>108,957.29</u></u>

"A-19"

TOWNSHIP OF ALEXANDRIA

CURRENT FUND

SCHEDULE OF MUNICIPAL OPEN SPACE TAX PAYABLE

REF.

Increased by:		
2021 Tax Levy	A-1:A-9	\$ <u>144,184.41</u>
Decreased by:		
Cash Disbursements	A-4	\$ <u>144,184.41</u>

"A-20"

SCHEDULE OF ENCUMBRANCES PAYABLE - GRANT FUND

Balance, December 31, 2020	A	\$ 5,020.05
Increased by:		
Transfer from Grants Appropriated	A-16	<u>26,270.07</u>
		\$ <u>31,290.12</u>
Decreased by:		
Transferred to Reserve	A-16	<u>5,020.05</u>
Balance, December 31, 2021	A	\$ <u>26,270.07</u>

"A-21"

TOWNSHIP OF ALEXANDRIA

CURRENT FUND

SCHEDULE OF LOCAL DISTRICT SCHOOL TAXES PAYABLE

	<u>REF.</u>		
Balance, December 31, 2020:			
School Tax Payable	A	\$ 826,584.00	
School Tax Deferred (34.27%)		<u>3,000,000.00</u>	
			\$ 3,826,584.00
Increased by:			
2021 Levy	A-9		<u>9,107,275.00</u>
			\$ 12,933,859.00
Decreased by:			
Cash Disbursements	A-4		<u>9,030,745.00</u>
Balance, December 31, 2021:			
School Tax Payable	A	\$ 903,114.00	
School Tax Deferred (32.94%)		<u>3,000,000.00</u>	
			\$ <u>3,903,114.00</u>
2021 Liability for Local District School Tax:			
Tax Paid	A-4		\$ 9,030,745.00
Tax Payable, December 31, 2021	A		<u>903,114.00</u>
			\$ 9,933,859.00
Less:			
Tax Payable December 31, 2020	A		<u>826,584.00</u>
Amount charged to operations	A-1		\$ <u>9,107,275.00</u>

"A-22"

TOWNSHIP OF ALEXANDRIA

CURRENT FUND

SCHEDULE OF REGIONAL HIGH SCHOOL TAXES PAYABLE

	<u>REF.</u>		
Balance, December 31, 2020:			
School Tax Payable	A	\$ 1,037,247.00	
School Tax Deferred (30.20%)		<u>1,500,000.00</u>	
			\$ 2,537,247.00
Increased by:			
2021 Levy	A-9		<u>5,031,232.00</u>
			\$ 7,568,479.00
Decreased by:			
Cash Disbursements	A-4		<u>5,052,865.00</u>
Balance, December 31, 2021:			
School Tax Payable	A	\$ 1,015,614.00	
School Tax Deferred (29.81%)		<u>1,500,000.00</u>	
			\$ <u>2,515,614.00</u>
2021 Liability for Regional High School Tax:			
Tax Paid	A-4		\$ 5,052,865.00
Tax Payable, December 31, 2021	A		<u>1,015,614.00</u>
			\$ 6,068,479.00
Less:			
Tax Payable December 31, 2020	A		<u>1,037,247.00</u>
Amount charged to operations	A-1		\$ <u>5,031,232.00</u>

TOWNSHIP OF ALEXANDRIA

GRANT FUND

SCHEDULE OF RESERVE FOR GRANTS-UNAPPROPRIATED

	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2020</u>	<u>CASH</u> <u>RECEIPTS</u>	<u>APPLIED TO</u> <u>RECEIVABLE</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2021</u>
Clean Communities Program	\$ 17,445.75	\$ 18,554.52	\$ 17,445.75	\$ 18,554.52
Alcohol Education Rehabilitation	166.71		166.71	
Highlands Grant	1,354.05		1,354.05	
American Rescue Plan		26,879.50		26,879.50
Recycling Tonnage Grant	<u>3,213.30</u>	<u>3,772.16</u>	<u>3,213.30</u>	<u>3,772.16</u>
	<u>\$ 22,179.81</u>	<u>\$ 49,206.18</u>	<u>\$ 22,179.81</u>	<u>\$ 49,206.18</u>
<u>REF.</u>	A	A-4	A-15	A

TOWNSHIP OF ALEXANDRIA

CURRENT FUND

SCHEDULE OF 2020 APPROPRIATION RESERVES

<u>APPROPRIATION</u>	<u>BALANCE DECEMBER 31, 2020</u>	<u>BALANCE AFTER TRANSFERS</u>	<u>PAID OR CHARGED</u>	<u>BALANCE LAPSED</u>
<b><u>SALARIES AND WAGES</u></b>				
Mayor and Committee	\$ 3,260.86	\$ 3,260.86	\$	\$ 3,260.86
Municipal Clerk	21,772.31	21,772.31		21,772.31
Revenue Administration	2,889.20	2,889.20		2,889.20
Financial Administration	3,576.82	3,576.82		3,576.82
Assessment of Taxes	730.71	730.71		730.71
Land Use Board	6,885.68	6,885.68		6,885.68
Construction Official	12,553.50	12,553.50		12,553.50
Zoning Officer	656.64	656.64		656.64
Emergency Management	592.42	592.42		592.42
Fire Prevention	177.03	7.03		7.03
Environmental Commission	1,625.00	1,625.00		1,625.00
Joint Municipal Court	1,800.04	1,800.04	816.90	983.14
Public Defender	212.95	212.95		212.95
Municipal Prosecutor	126.37	126.37		126.37
Streets and Roads Maintenance	62,337.10	62,337.10	(2,196.25)	64,533.35
Solid Waste Collection (Recycling)	1,581.42	1,581.42		1,581.42
Buildings and Grounds	286.57	286.57		286.57
Public Health Services	409.03	409.03		409.03
<b><u>OTHER EXPENSES</u></b>				
Mayor and Committee	1,044.60	1,044.60		1,044.60
Municipal Clerk	5,739.56	6,129.68	880.05	5,249.63
Municipal Web Site	1,549.69	3,695.04	2,171.03	1,524.01
Financial Administration	1,424.72	12,095.55	7,244.69	4,850.86
Audit Services	5,500.00	5,500.00		5,500.00
Revenue Administration	8,908.71	8,908.71		8,908.71
Assessment of Taxes	297.79	547.79	250.00	297.79
Legal Services	11,496.60	18,977.79	12,217.87	6,759.92
Agricultural Commission	500.00	500.00		500.00
Engineering Services	8,687.50	10,206.25	4,600.00	5,606.25
Historical Commission	500.00	500.00		500.00
Land Use Board	780.75	780.75	528.00	252.75
Construction Official	13,507.10	14,374.09	1,569.64	12,804.45
Zoning Officer	550.00	550.00		550.00
General Liability Insurance	17,791.25	17,791.25	15,736.25	2,055.00
Worker Compensation Insurance	8,579.25	8,579.25	7,140.25	1,439.00
Employee Group Health Insurance	59,051.92	59,051.92		59,051.92
Medical Waiver Payments	2,783.40	2,783.40		2,783.40
Emergency Management	100.00	100.00		100.00
Mt. Laurel Court Case (COAH):	2,454.10	2,881.60	(16.00)	2,877.60
Aid to Volunteer Fire Companies	320.14	320.14		320.14
Fire Hydrants	880.00	880.00		880.00
Contribution to First Aid Organizations	1,570.16	1,570.16		1,570.16
Fire Prevention	122.42	292.42	279.79	12.63
Postage	2,559.95	2,559.95		2,559.95
Copier	1,033.22	1,436.62	403.40	1,033.22
Township of Holland	912.53	912.53		912.53
Frenchtown Borough	2,945.66	2,945.66		2,945.66
Joint Municipal Court	4,850.00	4,850.00		4,850.00
Streets and Roads Maintenance	30,813.34	42,928.55	29,537.24	13,391.31
Snow Removal	33,160.62	48,160.62	48,160.62	
Solid Waste Collection (Recycling)	4,563.54	5,177.14	1,189.00	3,978.14
Building and Grounds	7,407.31	7,987.73	541.23	7,446.50
Public Health Services	2,392.00	2,392.00	1,250.00	1,142.00
Aging Services	1,000.00	1,000.00		1,000.00
Celebration of Public Events	7,712.13	7,712.13	151.20	7,560.93

TOWNSHIP OF ALEXANDRIA

CURRENT FUND

SCHEDULE OF 2020 APPROPRIATION RESERVES

<u>APPROPRIATION</u>	<u>BALANCE DECEMBER 31, 2020</u>	<u>BALANCE AFTER TRANSFERS</u>	<u>PAID OR CHARGED</u>	<u>BALANCE LAPSED</u>
Unclassified:				
Electricity	\$ 3,135.50	\$ 3,257.94	\$ 233.23	\$ 3,024.71
Street Lighting	2,103.37	2,103.37		2,103.37
Telephone	2,802.36	2,880.36		2,960.36
Diesel and Gasoline Fuel	16,398.82	17,234.37	835.55	16,398.82
Propane	5,914.00	5,914.00		5,914.00
Road Improvements		9,212.65	9,212.65	
Contribution To:				
Social Security	8,517.87	8,517.87		8,517.87
Contingency	9,745.00	9,745.00		9,745.00
Unemployment Insurance	2,660.63	2,660.63		2,660.63
Defined Contribution Retirement Plan - Employer Share	6,039.45	6,039.45		6,039.45
	<u>\$ 432,280.61</u>	<u>\$ 495,052.61</u>	<u>\$ 142,746.34</u>	<u>\$ 352,306.27</u>
	REF. A			A-1
Reserves	A-24	\$ 432,280.61		
Cash Disbursements	A-4		142,762.34	
Encumbrances Payable	A-14	62,772.00		
		<u>\$ 495,052.61</u>	<u>\$ 142,762.34</u>	
Less: Refunds	A-4		18.00	
		<u>\$ 495,052.61</u>	<u>\$ 142,746.34</u>	

"A-25"

TOWNSHIP OF ALEXANDRIA

CURRENT FUND

SCHEDULE OF PROPERTY ACQUIRED FOR TAXES

REF.

Balance, December 31, 2020	A	\$ <u>51,200.00</u>
Balance, December 31, 2021	A	\$ <u>51,200.00</u>

"A-26"

SCHEDULE OF TAX OVERPAYMENTS

Balance, December 31, 2020	A	\$ 66,386.42
Increased by:		
Cash Receipts	A-5	<u>325.05</u>
		\$ <u>66,711.47</u>
Decreased by:		
Applied to Receivable	A-9	<u>3,270.88</u>
Balance, December 31, 2021	A	\$ <u>63,440.59</u>

"A-27"

TOWNSHIP OF ALEXANDRIA

GRANT FUND

SCHEDULE OF INTERFUNDS

		<u>TOTAL</u>	<u>CURRENT FUND</u>
Balance, December 31, 2020	A	\$ 1,000.00	\$ 1,000.00
Increased by:			
Cash Disbursements	A-4	<u>269.16</u>	<u>269.16</u>
		\$ 1,269.16	\$ 1,269.16
Decreased by:			
Cash Receipts	A-4	<u>1,269.16</u>	<u>1,269.16</u>

TOWNSHIP OF ALEXANDRIA

TRUST FUND

SCHEDULE OF CASH-TREASURER

	<u>REF.</u>	<u>ANIMAL CONTROL</u>	<u>OTHER</u>
Balance, December 31, 2020	B	\$ 3,941.51	\$ 2,558,080.78
Increased by Receipts:			
Dog License Fees	B-2	\$ 8,027.60	\$
Due State of New Jersey	B-3	956.40	
Various Reserves and Deposits	B-5		1,161,317.68
Open Space Trust Fund	B-7		145,678.54
Interfunds	B-4:B-8	<u>12,582.54</u>	<u>185.43</u>
		<u>21,566.54</u>	<u>1,307,181.65</u>
		\$ <u>25,508.05</u>	\$ <u>3,865,262.43</u>
Decreased by Disbursements:			
Expenditures Under R.S.4:19-15.11	B-2	\$ 14,727.00	\$
Due State of New Jersey	B-3	2,127.00	
Various Reserves and Deposits	B-5		1,160,459.97
License Overpayments	B	13.00	
Open Space Trust Fund	B-7		409,303.98
Interfunds	B-4:B-8	<u>2,582.54</u>	<u>10,350.57</u>
		<u>19,449.54</u>	<u>1,580,114.52</u>
Balance, December 31, 2021	B	\$ <u><u>6,058.51</u></u>	\$ <u><u>2,285,147.91</u></u>

"B-2"

TOWNSHIP OF ALEXANDRIA

TRUST FUND

SCHEDULE OF RESERVE FOR ANIMAL CONTROL TRUST FUND EXPENDITURES

	<u>REF.</u>		
Balance, December 31, 2020	B	\$	2,753.71
Increased by:			
Dog License Fees Collected	B-1	\$	8,027.60
Deficit to be Raised	B		<u>3,945.69</u>
			11,973.29
		\$	<u>14,727.00</u>
Decreased by:			
Expenditures under R.S.4:19-15.11:			
Cash Disbursements	B-1	\$	<u>14,727.00</u>

LICENSE FEES COLLECTED

<u>YEAR</u>	<u>AMOUNT</u>
2020	\$ 10,762.40
2019	<u>10,898.60</u>
	\$ <u>21,661.00</u>

"B-3"

SCHEDULE OF DUE STATE OF NEW JERSEY

Balance, December 31, 2020	B	\$	1,174.80
Increased by:			
Cash Receipts	B-1		<u>956.40</u>
		\$	<u>2,131.20</u>
Decreased by:			
Cash Disbursements	B-1		<u>2,127.00</u>
Balance, December 31, 2021	B	\$	<u>4.20</u>

"B-4"

TOWNSHIP OF ALEXANDRIA

TRUST FUND

SCHEDULE OF INTERFUNDS - ANIMAL CONTROL TRUST FUND

	<u>REF.</u>	<u>TOTAL</u>	<u>CURRENT FUND</u>	<u>TRUST OTHER FUND</u>
Cash Receipts	B-1	\$ 12,582.54	\$ 2,582.54	\$ 10,000.00
Cash Disbursements	B-1	<u>2,582.54</u>	<u>2,582.54</u>	<u>                    </u>
Balance, December 31, 2021 Due To	B	\$ <u>10,000.00</u>	\$ <u>                    </u>	\$ <u>10,000.00</u>

TOWNSHIP OF ALEXANDRIA

TRUST FUND

SCHEDULE OF VARIOUS RESERVES AND DEPOSITS

	BALANCE DECEMBER 31, 2020	CASH RECEIPTS	CASH DISBURSEMENTS	ENCUMBRANCES PAYABLE	BALANCE DECEMBER 31, 2021
Recreation Commission	\$ 54,023.93	\$ 9,066.90	\$ 2,234.74	\$	\$ 60,856.09
Tax Sale Premiums	29,600.00		29,600.00		
Snow Removal	39,448.66	48,160.62	26,565.72		61,043.56
Karabin's Corner	1,485.00				1,485.00
Developers Deposits	363,551.43	42,501.38	51,756.63	4,032.65	350,263.53
Housing Rehabilitation (COAH)	56,254.01	10,428.79	329.40		66,353.40
Unemployment Compensation	7,030.27				7,030.27
Payroll/Agency	6,244.10	1,051,159.99	1,049,973.48		7,430.61
	<u>\$ 557,637.40</u>	<u>\$ 1,161,317.68</u>	<u>\$ 1,160,459.97</u>	<u>\$ 4,032.65</u>	<u>\$ 554,462.46</u>
<u>REF.</u>		B-1	B-1	B-6	B
Balance, December 31, 2020	B \$ 529,884.60				
Encumbrances Payable	B-6 <u>27,752.80</u>				
	<u>\$ 557,637.40</u>				

"B-6"

TOWNSHIP OF ALEXANDRIA

TRUST FUND

SCHEDULE OF ENCUMBRANCES - TRUST OTHER FUND

	<u>REF.</u>	
Balance, December 31, 2020	B	\$ 27,752.80
Increased by		
Charges to Various Reserves and Deposits	B-5	4,032.65
		\$ <u>31,785.45</u>
Decreased by		
Charges to Various Reserves and Deposits	B-5	<u>27,752.80</u>
Balance, December 31, 2021	B	\$ <u><u>4,032.65</u></u>

"B-7"

RESERVE FOR OPEN SPACE TRUST FUND

Balance, December 31, 2020	B	\$ 2,000,443.38
Increased by:		
Levy		\$ 144,184.41
Interest earned		<u>1,494.13</u>
	B-1	<u>145,678.54</u>
		\$ <u>2,146,121.92</u>
Decreased by:		
Cash Disbursements	B-1	<u>409,303.98</u>
Balance, December 31, 2021	B	\$ <u><u>1,736,817.94</u></u>

"B-8"

TOWNSHIP OF ALEXANDRIA

TRUST FUND

SCHEDULE OF INTERFUNDS - TRUST OTHER FUND

	<u>REF.</u>	<u>TOTAL</u>	<u>CURRENT FUND</u>	<u>ANIMAL CONTROL TRUST FUND</u>
Cash Receipts	B-1	\$ 185.43	\$ 185.43	\$
Cash Disbursements	B-1	<u>10,350.57</u>	<u>350.57</u>	<u>10,000.00</u>
Balance, December 31, 2021 Due From	B	\$ <u>10,165.14</u>	\$ <u>165.14</u>	\$ <u>10,000.00</u>

"C-2"

TOWNSHIP OF ALEXANDRIA

GENERAL CAPITAL FUND

SCHEDULE OF CASH - TREASURER

	<u>REF.</u>		
Balance, December 31, 2020	C	\$	1,147,858.31
Increased by Receipts:			
Miscellaneous Deposits	C-5		<u>281,872.93</u>
		\$	<u>1,429,731.24</u>
Decreased by Disbursements:			
Contracts Payable	C-8	\$	6,732.81
Miscellaneous Deposits	C-5		<u>30,658.70</u>
			<u>37,391.51</u>
Balance, December 31, 2021	C:C-3	\$	<u><u>1,392,339.73</u></u>

"C-3"

TOWNSHIP OF ALEXANDRIA

GENERAL CAPITAL FUND

ANALYSIS OF CASH

	BALANCE DECEMBER <u>31, 2021</u>
Fund Balance	\$ 130,534.01
Capital Improvement Fund	83,776.15
Reserve For:	
Contracts Payable	515,779.68
Miscellaneous Deposits	617,002.51
Improvement Authorizations Funded as Set Forth on "C-7"	<u>45,247.38</u>
	<u>\$ 1,392,339.73</u>

REF.

C-2

"C-4"

TOWNSHIP OF ALEXANDRIA

GENERAL CAPITAL FUND

SCHEDULE OF DEFERRED CHARGES TO FUTURE TAXATION - FUNDED

	<u>REF.</u>	
Balance, December 31, 2020	C	\$ 3,555,000.00
Decreased by:		
Serial Bonds Paid by Budget	C-9	<u>310,000.00</u>
Balance, December 31, 2021	C	<u>\$ 3,245,000.00</u>

TOWNSHIP OF ALEXANDRIA

GENERAL CAPITAL FUND

SCHEDULE OF MISCELLANEOUS DEPOSITS

<u>ITEM</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2020</u>	<u>CASH</u> <u>RECEIPTS</u>	<u>CASH</u> <u>DISBURSEMENTS</u>	<u>CONTRACTS</u> <u>PAYABLE</u>	<u>UTILIZED TO</u> <u>FUND</u> <u>ORDINANCE</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2021</u>
Reserve for:						
Purchase of DPW Equipment	\$ 246,339.72	\$ 72,660.28		\$ 194,989.85		\$ 124,010.15
Park Improvements	40,936.77					40,936.77
Debt Service -2006	195,969.72		16,330.81			179,638.91
Debt Service 2016	157,606.76		14,327.89			143,278.87
Road Repairs	119,925.16	9,212.65				129,137.81
Barn Roof	170,000.00	200,000.00			370,000.00	
	<u>\$ 930,778.13</u>	<u>\$ 281,872.93</u>	<u>\$ 30,658.70</u>	<u>\$ 194,989.85</u>	<u>\$ 370,000.00</u>	<u>\$ 617,002.51</u>
<u>REF.</u>	C	C-2	C-2	C-8	C-7	C

"C-6"

TOWNSHIP OF ALEXANDRIA

GENERAL CAPITAL FUND

SCHEDULE OF CAPITAL IMPROVEMENT FUND

	<u>REF.</u>		
Balance, December 31, 2020	C	\$	83,776.15
Balance, December 31, 2021	C	\$	<u>83,776.15</u>

TOWNSHIP OF ALEXANDRIA  
GENERAL CAPITAL FUND  
SCHEDULE OF IMPROVEMENT AUTHORIZATIONS

ORDINANCE NUMBER	IMPROVEMENT DESCRIPTION	ORDINANCE		BALANCE DECEMBER 31, 2020 FUNDED	2021 AUTHORIZATIONS	PAID OR CHARGED	CANCELLED	BALANCE DECEMBER 31, 2021 FUNDED
		DATE	AMOUNT					
General Improvements:								
2013-10	Special Needs Group Home	11/13/2013	\$ 102,000.00	\$ 1,139.65	\$	\$	1,139.65	\$
2014-04	Construction of New Municipal Building	11/13/2013	1,700,000.00	10,671.68			10,671.68	
2014-07	Improvement to Various Roads	5/22/2014	375,000.00	4,157.98			4,157.98	
2015-04	Road Repair Improvements	4/18/2015	500,000.00	26,180.22			26,180.22	
2015-05	Pole Style Building for Municipal Garage	5/13/2015	574,234.00	1.00			1.00	
2017-07	Road Repair Improvements	8/24/2017	525,000.00	33,851.66			33,851.66	
2018-08	Mount Salem Road	10/10/2018	290,000.00	18,752.27			18,752.27	
2019-12	Acquisition of Computers	11/13/2019	10,000.00	2,770.02		2,648.28		121.74
2021-01-2021-07	Roof Replacement of Park Barn	02/10/2021 08/11/2021	270,000.00 100,000.00		370,000.00	324,874.36		45,125.64
				\$ 97,524.48	\$ 370,000.00	\$ 327,522.64	\$ 94,754.46	\$ 45,247.38
		REF.		C		C-8		C:C-3
	Miscellaneous Deposits	C-5			\$ 370,000.00		\$	
	Capital Surplus	C-1					94,754.46	
					\$ 370,000.00		\$ 94,754.46	

"C-8"

TOWNSHIP OF ALEXANDRIA

GENERAL CAPITAL FUND

SCHEDULE OF CONTRACTS PAYABLE

REF.

Increased by:				
Charges to Improvement Authorizations	C-7	\$	327,522.64	
Miscellaneous Deposits	C-5		<u>194,989.85</u>	
				\$ 522,512.49
Decreased by:				
Cash Disbursements	C-2			<u>6,732.81</u>
Balance, December 31, 2021	C	\$		<u><u>515,779.68</u></u>



PART II

TOWNSHIP OF ALEXANDRIA

STATISTICAL DATA

LIST OF OFFICIALS

COMMENTS AND RECOMMENDATIONS

YEAR ENDED DECEMBER 31, 2021

**COMPARATIVE STATEMENTS OF OPERATIONS AND  
CHANGE IN FUND BALANCE - CURRENT FUND**

	YEAR 2021		YEAR 2020	
	AMOUNT	%	AMOUNT	%
<b><u>REVENUE AND OTHER INCOME REALIZED</u></b>				
Fund Balance Utilized	\$ 600,491.00	2.82%	\$ 580,213.00	2.72%
Miscellaneous - from other than Local Property Tax Levies	1,421,584.83	6.67%	1,566,758.72	7.36%
Collection of Delinquent Taxes and Tax Title Liens	198,633.15	0.93%	200,422.90	0.94%
Collection of Current Tax Levy	<u>19,082,695.38</u>	<u>89.58%</u>	<u>18,945,182.16</u>	<u>88.98%</u>
<b>Total Income</b>	<b>\$ <u>21,303,404.36</u></b>	<b><u>100.00%</u></b>	<b>\$ <u>21,292,576.78</u></b>	<b><u>100.00%</u></b>
<b><u>EXPENDITURES</u></b>				
Budget Expenditures	\$ 3,181,970.08	15.58%	\$ 3,483,239.40	16.83%
County Taxes	2,957,920.84	14.48%	2,971,520.21	14.36%
Local and Regional School Taxes	14,138,607.00	69.23%	14,003,057.42	67.68%
Municipal Open Space Taxes	144,184.41	0.71%	143,994.03	0.70%
Other Expenditures	<u>89,006.86</u>	<u>0.44%</u>	<u>89,006.86</u>	<u>0.44%</u>
<b>Total Expenditures</b>	<b>\$ <u>20,422,582.33</u></b>	<b><u>100.00%</u></b>	<b>\$ <u>20,690,817.92</u></b>	<b><u>100.00%</u></b>
Excess in Revenue	<u>\$ 880,822.03</u>		<u>\$ 601,758.86</u>	
Fund Balance, January 1	<u>1,560,104.37</u>		<u>1,538,558.51</u>	
	<u>\$ 2,440,926.40</u>		<u>\$ 2,140,317.37</u>	
Less: Utilization as Anticipated Revenue	<u>600,491.00</u>		<u>580,213.00</u>	
Fund Balance, December 31	<u>\$ <u>1,840,435.40</u></u>		<u>\$ <u>1,560,104.37</u></u>	

COMPARATIVE SCHEDULE OF TAX RATE INFORMATION

	<u>2021</u>	<u>2020</u>	<u>2019</u>
Tax Rate	<u>\$2.681</u>	<u>\$2.667</u>	<u>\$2.629</u>
Apportionments of Tax Rate:			
Municipal	\$0.287	\$0.287	\$0.288
Municipal Open Space	0.020	0.020	0.020
County	0.344	0.345	0.343
County Library	0.034	0.034	0.034
County Open Space	0.033	0.034	0.033
District School	1.265	1.242	1.219
Regional School	0.698	0.705	0.692

ASSESSED VALUATIONS

2021	<u>\$720,096,362.00</u>	
2020	<u>\$719,260,528.00</u>	
2019		<u>\$718,141,815.00</u>

COMPARISON OF TAX LEVIES AND COLLECTION CURRENTLY

A study of this tabulation could indicate a possible trend in future tax levies. A decrease in the percentage of current collection could be an indication of a probable increase in future tax levies.

<u>YEAR</u>	<u>TAX LEVY</u>	<u>CURRENTLY</u>	
		<u>CASH COLLECTIONS</u>	<u>PERCENTAGE OF COLLECTION</u>
2021	\$19,327,885.54	\$19,082,695.38	98.73%
2020	\$19,206,090.99	\$18,945,182.16	98.64%
2019	\$18,933,694.22	\$18,715,650.99	98.85%

DELINQUENT TAXES AND TAX TITLE LIENS

This tabulation includes a comparison, expressed in percentage, of the total of delinquent taxes and tax title liens, in relation to the tax levies of the last three years.

<u>YEAR</u>	<u>AMOUNT OF TAX TITLE LIENS</u>	<u>AMOUNT OF DELINQUENT TAXES</u>	<u>TOTAL DELINQUENT</u>	<u>PERCENTAGE OF TAX LEVY</u>
2021	\$30,013.70	\$272,058.69	\$302,072.39	1.56%
2020	\$26,817.94	\$232,185.02	\$259,002.96	1.35%
2019	\$39,492.50	\$204,288.60	\$243,781.10	1.29%

PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION

The value of property acquired by liquidation of tax title liens on December 31, on the basis of the last assessed valuation of such properties, was as follows:

<u>YEAR</u>	<u>AMOUNT</u>
2021	\$51,200.00
2020	\$51,200.00
2019	\$51,200.00

COMPARATIVE SCHEDULE OF FUND BALANCES

	<u>YEAR</u>	<u>BALANCE DECEMBER 31</u>	<u>UTILIZED IN BUGET OF SUCCEEDING YEAR</u>
	2021	\$1,840,435.40	\$600,491.00
	2020	\$1,560,104.37	\$600,491.00
CURRENT FUND	2019	\$1,538,558.51	\$580,213.00
	2018	\$2,752,303.74	\$1,850,000.00
	2017	\$1,667,099.38	\$500,000.00

OFFICIALS IN OFFICE AND SURETY BONDS

The following officials were in office during the period under audit:

<u>NAME</u>	<u>TITLE</u>	<u>AMOUNT OF BOND</u>	<u>SURETY COMPANY</u>
Gabe Plumer	Mayor		
James Kiernan	Deputy Mayor		
R. Christian Pfefferle	Committeperson		
Michele Bobrowski	Township Administrator Municipal Clerk, Registrar of Vital Statistics	\$1,000,000.00	Statewide Insurance
Edward P. Rees	Chief Municipal Financial Officer	\$1,000,000.00	Statewide Insurance
Kristine Boxwell	Tax Collector, Tax Search Officer	\$1,000,000.00	Statewide Insurance
Laura Whitaker	Tax Assessor	\$1,000,000.00	Statewide Insurance

\*Other employees covered by Statewide Insurance Fund under public officials' liability coverage

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GENERAL COMMENTS AND RECOMMENDATIONS

## GENERAL COMMENTS

### CONTRACTS AND AGREEMENTS REQUIRED TO BE ADVERTISED FOR (N.J.S.A. 40A:11-4)

Every contract or agreement for the performance of any work or the furnishing or hiring of any materials or supplies, the cost or the contract price whereof is to be paid with or out of public funds, not included within the terms of Section 3 of this act, shall be made or awarded only by the governing body of the contracting unit after public advertising for bids and bidding therefor, except as is provided otherwise in this act or specifically by any other law. No work, materials or supplies shall be undertaken, acquired or furnished for a sum exceeding in the aggregate the amount set forth in or the amount calculated by the Governor pursuant to Section 3 of P.L. 1971 c.198 (C.40A:11-3), except by contract or agreement.

Effective July 1, 2020, the bid threshold in accordance with N.J.S.A. 40A:11-4 is \$17,500.00.

The governing body of the Municipality has the responsibility of determining whether the expenditures in any category will exceed \$17,500.00 within the fiscal year. Where question arises as to whether any contract or agreement might result in violation of the statute, the Solicitor's opinion should be sought before a commitment is made.

The minutes indicate that no bids were requested by public advertising in 2021.

Inasmuch as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishing or hiring of any materials or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear cut violations existed. Our audit of expenditures did not reveal any individual payments, contracts or agreements in excess of \$17,500.00 "for the performance of any work or the furnishing or hiring of any materials or supplies" other than those where bids had been previously sought by public advertisement or where a resolution had been previously adopted under the provisions of N.J.S.A. 40A:11-6.

The minutes indicate that resolutions were adopted and advertised authorizing the awarding of contracts or agreements for "Professional Services" per N.J.S.A. 40A:11-5.

**COLLECTION OF INTEREST ON DELINQUENT TAXES AND ASSESSMENTS**

The statute provides the method for authorizing interest and the maximum rates to be charged for the nonpayment of taxes or assessments on or before the date when they would become delinquent.

The governing body on January 6, 2021 adopted the following resolution authorizing interest to be charged on delinquent taxes:

BE IT RESOLVED that pursuant to N.J.S.A. 54:4-67, the Township Committee of the Township of Alexandria, County of Hunterdon and State of New Jersey hereby fixes the rate of interest to be charged on delinquent taxes at the rate of eight (8%) per cent per annum on the first One Thousand, Five Hundred (\$1,500.00) Dollars of delinquency and eighteen (18%) per cent per annum on any amount in excess of One Thousand, Five Hundred (\$1,500.00) Dollars of delinquency.

BE IT FURTHER RESOLVED, that notwithstanding the above provision, no interest shall be charged if payment of any installment is made within ten (10) days after the date upon which the same became payable according to the laws in such cases made and provided. If such payment is not made within the ten (10) day grace period, the above rate of interest shall run and accrue from the original due date of such taxes.

BE IT FURTHER RESOLVED, that in addition to the interest provided above, on all delinquencies in excess of Ten Thousand (\$10,000.00) Dollars and which are not paid prior to the end of the fiscal year, the tax collector shall also collect a penalty of six (6%) per cent of the amount of the delinquency in excess of Ten Thousand (\$10,000.00) Dollars.

It appears from an audit of the Collector's records that interest was collected in accordance with the foregoing resolutions.

**DELINQUENT TAXES AND TAX TITLE LIENS**

There was no tax sale held in 2021.

Inspection of tax sale certificates on file revealed that all tax sale certificates were available for audit.

The following comparison is made of the number of tax title liens receivable on December 31 of the last three years:

<u>YEAR</u>	<u>NUMBER OF LIENS</u>
2021	5
2020	5
2019	6

It is essential to good management that all means provided by statute be utilized to liquidate tax title liens in order to get such properties back on a taxpaying basis.

CONFIRMATION OF DELINQUENT TAXES AND OTHER CHARGES

A confirmation of delinquent charges and current payments was made in accordance with the regulations of the Division of Local Government Services, including the mailing of verification notices as follows:

<u>TYPE</u>	<u>NUMBER MAILED</u>
Tax Payment Information	10
Delinquent Taxes	10

OTHER COMMENTS

Interfunds

Transactions invariably occur in one fund which requires a corresponding entry to be made in another fund, thus creating interfund balances. References to the various balance sheets show the interfund balances remaining at year end. As a general rule all interfund balances should be closed out as of the end of the year.

It is the Township's policy to review and liquidate all interfund balances on a periodic basis.

RECOMMENDATIONS

None