



Alexandria Township

Incorporated 1765

**Alexandria Township
Municipal Building
242 Little York-Mt. Pleasant
Milford, NJ 08848
Tel: (908) 996-7071
Fax: (908) 996-4196**

APPLICATION FOR DRIVEWAY CONSTRUCTION PERMIT

TOWNSHIP OF ALEXANDRIA

COUNTY OF HUNTERDON

PERMIT NO.: _____

DATE: _____

FEE: \$350/Pd: _____

BLOCK _____ LOT _____

APPLICATION IS HEREBY MADE BY: _____

WHOSE ADDRESS IS: _____

PHONE: _____

TO CONSTRUCT A DRIVEWAY WITH: _____

(NAME OF ROAD, STREET OR HIGHWAY)

AT A POINT: _____

(STATE LOCATION ACCURATELY RELATIVE TO INTERSECTIONS, ETC.)

IT IS PROPOSED TO USE THIS DRIVEWAY FOR ACCESS TO: _____

ATTACHED HERETO IS A PLAN SHOWING THE PROPOSED LOCATION, WIDTH AND ARRANGEMENT OF DRIVES; DISTANCE BETWEEN DRIVES; SETBACK OF BUILDINGS, ETC.; LENGTH, SIZE AND LOCATION OF PIPE IF NECESSARY; EXISTING TREES, UTILITY POLES, CATCH BASINS, MANHOLES, CROSS-DRAINS, HEADWALLS, DIRECTIONAL AND WARNING SIGNS, AND CURBING IF SUCH EXISTS.

THE APPLICANT AGREES TO COMPLY WITH THE PROVISIONS OF THE ALEXANDRIA TOWNSHIP DRIVEWAY ORDINANCE. A COPY OF THE APPROVED PERMIT AND SUPPORTING PLANS AND DOCUMENTS SHALL BE AVAILABLE ON THE PROJECT SITE.

APPLICANT'S SIGNATURE

Email: _____ Phone No. _____

Applicants Engineer: _____ Phone No. _____

SUBMIT THREE (3) COPIES OF THIS APPLICATION AND PLANS. CHECKS FOR APPLICATION FEE MUST BE MADE PAYABLE TO THE TOWNSHIP OF ALEXANDRIA AND FORWARDED TO THE MUNICIPAL CLERK WITH APPLICATION.

DATE

APPROVED: _____
MUNICIPAL ENGINEER

CONDITIONS OF APPROVAL:

1. **Notify municipal engineer's office 48 hours prior to paving and after all construction has been completed.**
2. **Contractor performing construction work associated with this permit must have a copy of approved permit and plan on-site when inspections are requested.**
3. **All construction must be completed in accordance with the attached plan.**

APPLICANT'S COPY

CONSTRUCTION OFFICIAL'S COPY

Alexandria Township Driveway Checklist
Fee: \$350.00

Date: _____

Applicant:

Phone No. _____ Email: _____

Road of Proposed Driveway:

Block: _____ Lot: _____

Checklist:

- Three (3) Copies of Application
- Application Fee
- Number of Driveways
- Adjacent Driveways
- Drainage Facilities
- Sight Distance and Sight Triangles
- Slope at Intersection
- Angle of Approach
- Vertical Curves
- Driveway Width
- Maximum Grade
- Driveway Surfacing
- Soil Erosion
- Ditches and Drainage
- Intersecting Road
- Prohibited Locations
- Construction material
- Other: _____

Explanation/Comment: _____

For Eng: Checklist Compliance _____ **Checklist Non-Compliance** _____