



Alexandria Township Road Cleanup Procedures

Thank you for signing up to participate in Alexandria's Road Cleanup Program! This sheet will help guide you in the process to complete your road cleanup and receive payment.

Your Road to clean up is: _____ Your cleanup date is: _____.

- Before your cleanup date please come to the municipal office to collect your vests, bags, grabbers, and gloves.
- Once the cleanup is completed please leave bags filled with garbage at the DPW yard located at 255 Hickory Corner Road. The bags can be left by the gate and our crew will dispose of them on their next working day.
- All vests, unused bags, grabbers, and gloves are to be returned to the municipal office on the next business day after the event.
- Upon return of the items please also have the Purchase Order accompanying this sheet filled out with the number of people in attendance and the number of bags collected written in.
- Please also include the name and address that the check is to be made payable too on the Purchase Order as well.
- Be sure to sign the Purchase Order in the indicated field.
- Please note that all fields required need to be filled out on Purchase Order before a check can be released.

If you have any questions please contact Jennifer Houck Alexandria Township Deputy clerk at 908-996-7071 ext216 or at assistant@alexandrianj.gov.

Enjoy your cleanup!